

SOUTH CENTRAL RAILWAY



General Manager's Office,
Personnel Branch,
Rail Nilayam, 4th floor,
Secunderabad-500025

No. SCR/P-HQ/225/EP/RCT

dated: 03.05.2023.

NOTIFICATION

Sub:- Filling up of Non-gazetted posts in Railway Claims
Tribunal/Amaravati Bench/Guntur/Andhra Pradesh - Reg.

Ref: Additional Registrar/RCT/AMVT's Lr. No. RCT/AMVT/Estt/56/NG
dated 17.04.2023

Applications in the prescribed format are invited from the volunteers among the
Railway employees to fill up the following vacancies in RCT/Amaravati Bench:-

Sl.No.	Name of the post	Level in 7 th CPC pay matrix	No.of Posts	Description of duties	Eligibility
1.	Chief Office Superintendent	Level-07	01	Overall Supervision.	Ministerial/ Inspectorial staff working in level-7 of 7 th CPC /GP 4600 of 6 th CPC from any department except RPF and Accounts.
2.	Office Superintendent	Level-06	02	Office work, which includes putting up of files & notings to Hon'ble Bench & Registry and proper preserving maintaining of files & other records.	Ministerial/ Inspectorial staff working in level-6 of 7 th CPC /GP 4200 of 6 th CPC from any department except RPF and Accounts.
3.	General Assistant	Level-01	05	To assist the officers and staff in execution of day to day office work.	Erstwhile Group D staff in level-1 of 7 th CPC/ GP 1800 of 6 th CPC.
Total			08	06	-

2. Terms and conditions for the volunteers:-

- During the period of their service in the Railway Claims Tribunal, their lien will be maintained in their parent unit.
- They will continue to be governed by the provisions of the Indian Railway Codes & Manual and other extent orders as amended from time to time.
- All Group 'C' and erstwhile Group 'C' posts in the RCT will be filled by serving Railway Employees in relevant grade/level with a minimum of two years regular service in that grade on transfer basis on a tenure of 05 years or till he/she is due for promotion in his/her parent cadre, whichever is later. They are, however, liable to be repatriated prematurely to their parent cadre in either of the following circumstances:-
 - By Chairman, RCT for any administrative reasons including on grounds of unsatisfactory work of the staff concerned; and

Contd..P/2

By

- b) When the employee concerned is due for promotion in his/her parent cadre before 05 years of his/her joining of RCT/Amaravati Bench/Guntur/Andhra Pradesh.
- c). The staff who is repatriated back to their parent cadres should not be posted back to the Tribunal before completion of three years in the cadre.
- d). The staff who came back to his/her parent cadre from the deputation is not eligible to apply before completion of one year cooling period in the cadre after deputation.
- e). The Selection of the employee to this Tribunal is subject to approval of the Principal Bench and decision of the Principal Bench is final.

3. Applications in the prescribed proforma should be submitted to their respective Controlling Officers on or before 16.05.2023. The controlling officers shall forward all such applications along with D&AR clearance to the respective Personnel Officer on or before 22.05.2023.

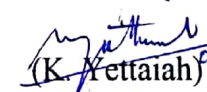
4. The respective Personnel Officer shall forward the eligible applications to SPO/HQ on or before 26.05.2023 duly certifying the service particulars along with D&AR/SPE/Vig. clearance together with attested photocopies of SRs and APARs for last 03 years.

5. Only applications who can be spared should be forwarded with the approval of competent authority for that post.

Applications must be forwarded to Headquarters through e-Office mode only to the undersigned before due date. Applications received after last date will not be accepted.

This may be given wide publicity.

Encl: Application format

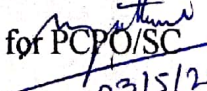

(K. Vettaiah) 03/5/2023.
SPO/HQ
for PCPO/SC

Copy to:-

Secy.to GM/SC, PCCM/SC, PCOM/SC, PCME/SC, SDGM/SC, PCE/SC, PCSTE/SC,
CAO/C/SC, PCMM/SC, PCEE/SC, PCMD/SC, MD/CH/LGD, CPRO/SC,
Principal/ZRTI/MLY.

Sr. DPO's/SC, GTL, GNT & BZA: DPO/Co-Ord/HYB & NED
WPO/LGD, GTPL, TPTY,
Dy.CSTE/S&T/MFT, Dy.CE/EWS/LGD,
Dy.CEE/LGD, Dy.CMM/G&S/MFT
Addl. Registrar/RCT/AMVT: for information.
OS/IT: to upload in the web site.

To post it on all groups
& give wide circulation.


for PCPO/SC
03/5/2023

APPLICATION FORMAT for the post of _____ at RCT/Amaravati/
Guntur/Andhra Pradesh.

Sl. No.	Particulars	
1.	Name (in block letters)	
2.	Father's/Husband's Name (in block letters)	
3.	i). Present designation, Office ii). Division & Station	
4.	Present Pay and Level (if MACPS pls specify)	
5.	i). Date of Birth ii). Date of Appointment	
6.	Age	
7.	PF/NPS No.	
8.	Date of entry into the present level	
9.	Post held on officiating basis at present, If any, with Level, Pay & Date	
10.	Educational Qualifications a). Academic b). Technical c). Professional	
11.	Working knowledge in Computers	
12.	Details of service in Group 'C' ministerial cadre	
13.	Whether worked in RCT in the past (say-Yes/No)	Yes/No
13(a).	Whether presently working in ex-cadre/tenure post?. Please specify with details.	
13(b).	If yes, Date of relieving from RCT	
14.	Whether belongs to SC/ST/UR	
15.	Whether undergoing any penalty, if so, details may be furnished.	
16.	Phone No. & e-mail	

DECLARATION

I hereby declare that the particulars furnished above are correct and true. I am liable for departmental action, if, the same are found to be false or fabricated.

Date:

Station:

Signature of the employee

SOUTH CENTRAL RAILWAY

No.

Date

Office

Date _____ 2023

No. SCR/P-HQ/225/EP/RCT

Forwarded to SPO/HQ, Office of the Principal Chief Personnel Officer, IV floor, Rail Nilayam/SC. The service particulars furnished by the employee against Sl. No. 1 to 14 are verified with the service record and found correct. It is also certified that there are no D&AR/Vig./SPE cases against Sri/Ms. _____.

Official Seal:

Date:

Signature of the controlling Officer

Name:

Designation & Station: