

मुपना वाईकट



GOVERNMENT OF INDIA (भारतसरकार)  
MINISTRY OF RAILWAYS (रेलमंत्रालय)  
RAILWAY BOARD (रेलवेबोर्ड)

\*\*\*\*\*



No.2022/TG-V/21/53

New Delhi, Dated 01.07.2022

Principal Chief Commercial Managers,  
All Zonal Railways

**Sub: Posting of staff in CTC Squad, Railway Board.**

**Ref: Letter No. 2021/TG-V/21/53/CTC dated 19.5.2021**

In pursuance of letter referred to above, 15 (Fifteen) vacancies have arisen/ are likely to arise by 31.12.2022 in CTC Squad of Railway Board. It has, therefore, been decided to call for applications from all zonal Railways. It is desired that application of suitable interested candidates fulfilling the conditions prescribed in above mentioned letter may be forwarded with the approval of PCCM to this office for consideration.

2. The staff so posted in CTC Squad will work on attachment basis and will continue to draw their pay and allowances from their parent Headquarters while working in the CTC Squad. As per RBE No. 109/2017, no special pay is admissible for working in CTC squad, Railway Board. The revised ceiling limit of maximum ticket checking staff from each zone which can be posted in CTC squad is attached herewith.

3. In case of poor response from any Zonal Railway, its vacancy can be utilized for induction of staff from other Zonal Railways. Zonal Railways with "NIL" vacancies, may also forward the applications of the interested and suitable candidates.

contd-2/

o/c

V. K. Singh

4. The Railway-wise breakup of existing vacancies/likely to arise by 31.12.2022 is as under:

S.No.	Railway	Vacancy
1	Central	2
2	Eastern	1
3	East Central	1
4	East Coast	1
5	Northern	0
6	North Central	2
7	North Eastern	0
8	Northeast Frontier	1
9	North Western	0
10	Southern	3
11	South Central	0
12	South Eastern	1
13	South East Central	1
14	South Western	1
15	Western	1
16	West Central	0
<b>Total</b>		<b>15</b>

5. It is desired that Zonal Railways may forward applications of only eligible candidates as per letter No. 2021/TG-V/21/53/CTC dated 19.05.2021 on the prescribed Performa (attached herewith). The last date of applying in Division/Zone by an applicant is 01.08.2022 and the last date of receipt of the application in this office is 12.08.2022.

**(Vipul Singhal)**  
**Director Passenger Marketing**  
**Railway Board**  
**Ph. No.:011-23047354**  
**4th Floor, Room No: 461**  
**Rail Bhawan, Raisina Road,**  
**New Delhi-110001**

**Application for posting in Central Ticket Checking (CTC) Squad, Railway Board**

Photo of  
candidate duly  
attested by  
Controlling  
officer

1. Name of the Candidate (in capital) \_\_\_\_\_
2. Designation \_\_\_\_\_
3. Division & Zonal Railway \_\_\_\_\_
4. Place of posting \_\_\_\_\_
5. Date of birth \_\_\_\_\_
6. Age as on 30.06.2022 \_\_\_\_\_
7. Date of appointment in Railway \_\_\_\_\_
8. Basic Pay and Pay Level \_\_\_\_\_
9. Length of service in G.P.4200/- (Pay Level 6) as on 30.06.2022 (with date of joining in GP) \_\_\_\_\_
10. Date of Retirement \_\_\_\_\_
11. Educational Qualification \_\_\_\_\_
12. Computer knowledge (certificate/diploma/degree) \_\_\_\_\_
13. Award/ meritorious work done during last five years  
(details may be mentioned on separate sheet) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**14. Total yearly Earning figures (Only Penalty cases with UBL and amount)**

Last three years (Apr. 2018 to Mar. 2022 except 2020-21)

Year	Total penalty cases	Total Penalty amount
2018-19		
2019-20		
2021-22		
Total		

Date:

Signature of the candidate

.....  
**FOR OFFICE USE:-**

1. Whether involved in any current Vigilance/SPE/DAR case (If yes, Please furnish details on separate sheet)

2. Whether any penalty has been imposed in past (last 10 years) as a result of a vigilance case (If Yes, please mention details of penalty and period on separate sheet)

3. Position of APAR of last 3 years.

Sr No	Year	Grading
1	2020-21	
2	2019-20	
3	2018-19	

Signature of the Controlling Officer  
(with date & stamp)

**GOVERNMENT OF INDIA (भारतसरकार)**  
**MINISTRY OF RAILWAYS (रेलमंत्रालय)**  
**(RAILWAY BOARD) (रेलवेबोर्ड)**  
\*\*\*\*\*

No.2021/TG.V/21/53/CTC

New Delhi, Dated: 19.05.2021

**The Principal Chief Commercial Managers,  
All Zonal Railways.**

**Sub: Review of functioning of Central Ticket Checking Staff Squad.**

**Ref: (i) Letter no. 2003/TG-V/21/ 53 dated 21.04.2015 (CC No. 24 of 2015)**

**(ii) Letter no. 2016/TG-V/21/53 Policy (P) dated 06.06.2016**

**(iii) Letter no. 2016/TG-V/21/53/Policy (P) dated 17.10.2016**

**(iv) 2016/TG-V/21/53/Policy(P) dated 15.02.2018**

The eligibility criteria for ticket-checking staff to work in CTC squad was advised vide letters referred to above. In supersession of the instructions contained in the letters mentioned above, it has been decided that the eligibility criteria for ticket checking staff to work in CTC squad will now be as under:-

- (i) Should be in the grade pay of ₹4200/- or above and should have worked for minimum period of three years in the grade pay of ₹4200/-- (VIth CPC) in the ticket checking cadre
- (ii) Should be up to or below the age of 57 years on the date of notification.
- (iii) Should be clear from SPE, Vigilance and D&AR angle during the last 5 years.
- (iv) Must be courteous in his behaviour but firm and tactful in dealing with passengers.
- (v) Should have an aptitude and flair for conducting checks regarding on-board services.
- (vi) Should have fairly good knowledge of rules and instructions issued from time to time and its application.
- (vii) Should have an ability to draft and submit brief reports
- (viii) The staff will be posted in CTC squad for a fixed maximum tenure of 5 years, without any provision for extension of tenure.
- (ix) To ensure that fair opportunity of working in CTC squad is provided to all ticket checking staff, the maximum number of postings in CTC squad shall be limited to two (2), subject to no previous posting in

Railway Board on any other post apart from CTC squad, prior to commencement of second tenure.

- (x) The cooling off period between two postings in CTC squad shall be fixed as minimum period of 3 years (on any post outside Railway Board) so that fresh talent could be inducted on a periodic basis. This period shall not be waived off.
- (xi) The total strength of ticket checking staff working in CTC squad will be reduced to 40. It will, however, not affect the existing staff working in CTC squad. These personnel will be repatriated only on completion of their existing tenure. Further applications for working in CTC squad will be called only in anticipation of CTC squad strength falling below 40.
- (xii) There will generally be a ceiling limit of five ticket checking staff from one zonal railway, working in CTC squad at a time.
- (xiii) Detailed review of the functioning of the CTC squad shall be critically done on periodic basis with analysis of the individual performance of squad staff also to ensure more effective functioning.
- (xiv) Feedback from various zonal railways shall be taken from time to time for deployment of the CTC squad members in desired areas so that necessary assistance could be provided to the Zonal Railways in implementation of policies.
- (xv) Application of eligible candidates, whenever called for, will be accepted only if forwarded by Principal Chief Commercial Manager of zonal Railway concerned.

2. Necessary instructions may be issued to all concerned accordingly.

VIPUL  
SINGHAL

Digitally signed by  
VIPUL SINGHAL  
Date: 2021.05.19  
21:29:07 +05'30'

**(Vipul Singhal)**  
**Director Passenger Marketing**  
**Railway Board.**

Copy to: CCM/PMs and CCM/PSs, all Zonal Railways.