



SOUTH CENTRAL RAILWAY

Headquarters Office,
Personnel Branch,
Secunderabad.

No.SCR/P-HQ/229/ ET/Vol-II

Date:23-03-2021.

DRMs/P/SC, HYB, BZA, GTL, GNT & NED

Sub: Deputation of staff to CRIS/New Delhi

Ref: CRIS/Manager/Personnel Lr.No.2019/CRIS/NDLS-HQ/PERS/ESTAB/3366/Pt.1
dtd 09-03- 2021(received on 15-03-2021)

A copy of Notification dated 09-03-2021 issued by CRIS/New Delhi is sent herewith for giving wide publicity among the staff working under your control. Please arrange to circulate the same amongst the staff and forward the applications of eligible staff duly certified by Personnel Officer along with DAR/SPE/Vig. Clearance to this office within 15 days i.e. on or before 06-04-2021 for further action.

Encl:As above

(B.VENKATA SUBBAIAH)
APO/Cadre

For Principal Chief Personnel Officer

Copy to:PCCM, CCM/PS

Sr.DCMs/SC, HYB, BZA, GTL, GNT & NED

VACANCY NOTICE NO: 09/2021

1.	Nomenclature of the Post	:	Assistant Manager (Parcel Management Systems)
2.	No. of vacancies	:	01 (One)
3.	Location	:	CRIS HQ, Chanakyapuri, New Delhi
4.	Duration and Term of Deputation	:	Initially three years and extendable further on satisfactory performance.
5.	Terms of Appointment	:	Deputation.
6.	Scale of Pay	:	Level - 10 (as per 7 th CPC Pay Matrix)
7.	Pay and Allowance	:	As per CRIS norms.
8.	Eligibility, Experience and Specific Requirements, if any.	:	<ul style="list-style-type: none"> Railway employees working as Chief Parcel Supervisor/Chief Commercial Inspector/Chief Commercial Supervisor in Zonal Railways in Substantive grade of in Level - 7 of 7th CPC with minimum 5 year service in relevant grade or in Level 8/9 (under MACP) as per 7th CPC. Railway employee should have knowledge of Commercial Working particularly Parcel. The employee should be conversant with functioning in computerized environment.
9.	Age	:	-
10.	The date up to which CRIS is exempted from the rule of immediate absorption.	:	Up to 30/06/2021.
11.	Retention of Railway accommodation during deputation tenure in CRIS.	:	Yes, Retention of Railway accommodation is permissible as per Board's guidelines issued from time to time.
12.	Perks and Benefits	:	<ul style="list-style-type: none"> Leasing Private accommodation is admissible on the rates admissible to Railway Officers. Officers joining CRIS on deputation basis may opt for CRIS Medical facility for self and dependent family members. For availing CRIS Medical facility, Railway officer joining CRIS has to surrender Railway Medical Card in Railway. Transportation - as per Central Govt. Rates. Other benefits as per extant policy in vogue.

Office
Sd/-
15/3/2021

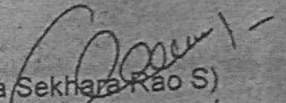
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13	Closing Date	:	30 days from date of issue
14.	Web Address	:	www.cric.org/infocentre

The vacancies are required to be filled up urgently. Hence, it may be given wide publicity. The application of willing staff may be forwarded along with D&AR / Vigilance clearance and APARs / ACRs for the last three years, to the undersigned at the earliest.

General Manager (P),
All Zonal Railways / PUs.


(Soma Sekhara Rao S)
Manager / Personnel

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12. Educational Qualifications:-

S.No	Qualification/Degree	Year/Division	School/Institution/University Place/Country

13. Experience Details:-

SNo.	Designation & Railway /Division with Place of Posting	Grade / Level	From	To

14.	Details of previous deputation/ Foreign assignment, if any	
15.	Whether debarred from deputation? If yes, please furnish details.	
16.	Whether cooling off period Completed? If yes, date of return from previous deputation with details, wherever applicable.	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:
Date:

PRESCRIBED PROFORMA

FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important (please don't leave blanks)	Vacancy Notice No. (appears on the top middle side of notice)	
	File No. (appears on the top left side of notice)	
	Post against which application has been submitted	
	Choice of station (wherever applicable)	

Personal Data

1.	Name	
2.	Father's Name	
3.	Gender	
4.	Department	
5.	Category	
6.	Date of Birth	
7.	Date of Appointment and Appointed as ...	
8.	Present Pay Scale (Level) and basic pay as on date of application.	
9.	Present Designation & Railway/Division	
10.	Contact Details	
	(a) Email Id	
	(b) Telephone (O)	
	(c) Telephone (R)	
	(d) Mobile Number	



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Personnel Branch,
Secunderabad.

No.SCR/P-HQ/229/ ET/Vol-II

Date:23-03-2021.

DRMs/P/SC, HYB, BZA, GTL, GNT & NED

Sub: Filling up of 01 post of Sr.Executive (E1)/ Assistant Manager (E2) as Area Officer /
Tirupathi in IRCTC/SCZ on Deputation basis.

Ref: Group General Manager/IRCTC/SCZ's Notification No.2019/IRCTC/SCZ/3/HRD/Deputation
(Tirupathi) dated 08-03-2021 (Received on 18-03-2021).

A copy of Notification dated 08-03-2021 issued by GGM/IRCTC/SCZ is sent herewith for giving wide publicity among the staff working under your control. Please arrange to circulate the same amongst the staff and forward the applications of eligible staff duly certified by Personnel Officer along with DAR/SPE/Vig. Clearance to this office within 15 days i.e. on or before 06-04-2021 for further action.

Encl:As above

(B.VENKATA SUBBAIAH)

APO/Cadre

for Principal Chief Personnel Officer

Copy to:GGM/HRD/IRCTC, 1st Floor, Oxford Plaza, S.D.Road, Secunderabad-500003

PCCM, CCM/PS

Sr.DCMs/SC, HYB, BZA, GTL, GNT & NED

for Principal Chief Personnel Officer



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INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD

(भारत सरकार का उपम. मिनी रत्न / A Govt. of India Enterprise-Mini Ratna)

दक्षिण मध्य जोन, सिकंदराबाद / South Central Zone, Secunderabad

"CIN-L74899DL1999GOI1101707" E-mail: info@irctc.com Website: www.irctc.com

No.2019/IRCTC/SCZ/3/HRD/Deputation (Tirupati)

08.03.2021

Jt. Secretary, Railway Board, Rail Bhawan, New Delhi,
The Principal Chief Personnel Officer, All Indian Railways.
Northern Railway, Baroda House, New Delhi – 110 001.
North Eastern Railway, Gorakhpur – 273001
Southern Railway, Park Town, Chennai – 600 003.
South Western Railway, Hubli – 500 023
Northeast Frontier Railway, Maligaon, Guwahati – 781 011
Eastern Railway, 17, Netaji Subhash Road, Kolkata – 700 001
North Western Railway, Opposite Railway Hospital, Jaipur – 302006
North Central Railway, Civil Lines, Allahabad – 211 001
Central Railway, CST – Mumbai – 400 001
East Central railway, Dist. Vaishali, Hazipur – 844 101
East Coast Railway, Rail Vihar, Chandrasekharapur, Bhubneshwar – 751 023
South Central Railway, Rail Nilayam, Secunderabad – 500 071
South East Central Railway, R E Office Complex, Bilaspur – 495004
South East Railway, 11, Garden Reach Road, Kolkata – 700 043
Western Railway, Church Gate, Mumbai – 400 020
West Central Railway, Core Complex Office, Indra Market, Jabalpur – 482 001
RDSO/Lucknow – 226011

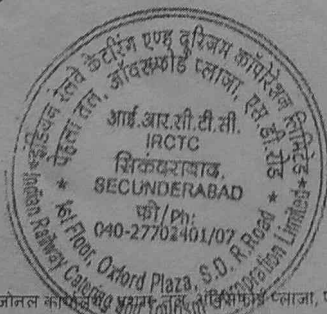
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Sub: - Filling up of 01 post of Sr. Executive (E1) / Assistant Manager (E2) as Area Officer / Tirupati in IRCTC/SCZ on Deputation basis.

Indian Railway Catering And Tourism Corporation Ltd (IRCTC Ltd) is desirous to fill up one (01) post of Area Officer at Tirupati (in Assistant Manager E2 grade / Sr. Executive E1 grade) in IRCTC, South Central Zone from regular employees of Railway on the usual terms of deputation against the regular post.

The enclosed vacancy notification may please be circulated and applications of the willing staff along with the requisite documents may be sent to this office so that the same are received by this office on or before 31.03.2021.



[एम वासु]

[M. Vasu]

संयुक्त महाप्रबंधक (मा. सं. वि.) / दक्षिण मध्य क्षेत्र
Jt. General Manager (HRD) / SCZ
For GGM/IRCTC/SCZ

जोनल कार्यालय: 1st फ्लोर, ऑक्सफोर्ड प्लाजा, एस.डी. रोड, सिकंदराबाद - 500003 दूरभाष : 040-27702401/07, 27808899.

Zonal Office: 1st Floor, Oxford Plaza, S.D. Road, Secunderabad - 500003 Ph: 040-27702401/07, 27808899.

पंजीकृत एवं कॉरपोरेट कार्यालय : 11 वां तल, स्टेड्समैन हाउस, बी. 148, बाराखम्बा मार्ग, नई दिल्ली-110001, दूरभाष : 011-23311263-64 फैक्स : 011-23311259
Regd. & Corp. Office: 11th Floor, Statesman House, B-148, Barakhamba Road, New Delhi-110001, Tel: 011-23311263-64 Fax: 011-23311259

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INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD

(A Govt. of India Enterprises)

South Central Zone

1st Floor, oxford Plaza, S.D.Road, Secunderabad - 500003

No. 2021/IRCTC/HRD/SCZ/Deputation/TPTY

Date: 08 .03.2021

Applications are invited from the Regular employees of different Zonal Railways/Railway Board for following post in Indian Railway Catering & Tourism Corporation Ltd. (IRCTC), South Central Zone on usual terms for deputation against the regular post for a period of three years.

The applications of eligible & willing candidates, who are in the age of maximum 55 years as on 31.03.2021 and can be spared immediately for posting on deputation basis may be forwarded to this office so as to reach this office on or before 31.03.2021 positively. The service particulars, work experience, educational qualification etc., should be clearly indicated in Bio-data and the same should be certified. The upto date APARs Dossiers/rating for the preceding three years along with Vigilance/D&AR clearance may be sent to: **The Group General Manager, IRCTC Ltd, South Central Zone, 1st Floor, Oxford Plaza, Sarojini Devi Road, Secunderabad - 500003.** A scanned copy of application in the enclosed format duly filled may be sent by candidate in advance through e-mail to: **teamhrscz@irctc.com.**

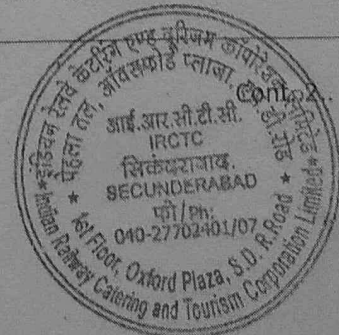
Name of the posts : Area Officer
Level/Grade : Asst. Manager (E2) / Sr. Executive (E1)
Place of Posting : Area Office, Tirupati, Andhra Pradesh
No. of post(s) : ONE (01)

Scale of pay/ Pay/Perks etc., : As per the DPE guidelines, Central Government employees, on their selection for deputation would be eligible to draw their pay perks and allowance of their parent cadre only alongwith prescribed deputation allowance.

Eligibility Criteria : Regular employees having work experience in commercial/ Catering Department of Railways and working knowledge of computers in MS-office/Excel/Access, etc. Candidates must be below 55 years of age as on **31.03.2021.**

Persons working in Grade Pay/Level/Scale as detailed below will be eligible to apply for deputation to the post mentioned above:

Post/ Level/Grade	Employees working in CDA Scale(7 th CPC)
Area officer (in Asst. Manager (E2) grade)	Level-8 Rs. 47600-151100 Group- 'C' Non- Gazetted. / Level-7 Rs. 44900-142400 with three years service in the level.
Area officer (in Sr. Executive (E1) grade)	Level-7 Rs. 44900-142400 with less than three years service in the level.



Candidates working in regular Grade/Grade Pay/Level will only be considered as "Eligible" for the above mentioned post. Candidates working in Grade/GP on MACP/adhoc basis will not be considered.

Web address : www.irctc.com
Email : teamhrscz@irctc.com.

Selection Procedure : As per the procedure advised by Ministry of Railways Letter No.2017/E(O)II/41/5 dated 25.05.2017 the selection of the eligible and short listed candidates for deputation shall be based on experience in the relevant field, Qualification, APAR's, Seniority and interview.

-sd-

(M. Vasu)

JGM (HRD)/IRCTC/SCZ



(20)

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.

(A Govt. of India Enterprises)

SOUTH CENTRAL ZONE

1st Floor, Oxford Plaza,

Sarojini Devi Road, Secunderabad - 500003

(APPLICATION FORMAT)

1. Name of the post applied for :
2. Candidate's Name (In capital letters) :
3. Father's/Husband's Name (In capital letters) :
4. Date of Birth :
5. Date of Retirement :
6. Date of regular appointment in present organization :
7. Present Pay Band/Pay scale/Level :
8. Date of entry in present Pay Band/Pay scale/Level :
9. APAR rating for the last 03 years : (1) (2) (3)

10. Educational Qualification (Academic & Professional) possessed:

Examination passed	Name of Institute/University	Maximum Marks	Marks Obtained	% of marks (up to 2 decimals)	Year of Passing

11. Details of employment in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space is insufficient) :

Name & Address of Employer	Department / Designation	Period of Service		Total Experience	Clearly indicate nature of experience. Also mention the name of the Dept./ project/unit where worked
		From	To		

11. Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or permanent

12. In case the present employment is held on deputation/contract basis, please state -

- a) The date of appointment on deputation/contract basis :
- b) Period of appointment on deputation/contract :
- c) Name of the parent office/organization to which you belong :

13. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Govt. :
- b) State Govt. :
- c) Autonomous Organization :



DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby certify and declare that (i) I have carefully gone through the vacancy circular/advertisement and I am well aware that the curriculum Vitae duly supported by document submitted by me will also be assessed by the Selection Committee at the time of selection for the post (ii) All statements made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect before or after the interview or appointment, action can be taken against me by the IRCTC and my candidature/appointment shall automatically stand cancelled/terminated, (iii) I further declare that I fulfil all the conditions of eligibility prescribed for the post applied for (iv) In case my application is not received by IRCTC within the stipulated date due to postal delay or otherwise, IRCTC will not be responsible for such delay.

21. List of Enclosures:

Place:

Date:

(Signature of the Applicant)

Countersigned

(Employer with Seal)

