

South Central Railway  
Vijayawada division

Office of the  
DRM/P/Vijayawada  
Date: 28.09.2022.

No. B/P.420/V/COMML./CCL/SPANDANA

**MEMORANDUM**

Sub: - Sanction of Child Care Leave for Non-Gazetted Staff.  
Ref: - Railway Board's letter no.E(P&A)I-2008/CCL/LE-8, dated 23.10.2008  
Issued under CPO/SC's No.65/09.

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Sanction of Competent authority is hereby communicated for grant of child care leave in f/o the under mentioned employee of Commercial / Department.

S. N	Name of the Employee, Sri/Smt.	DESIG/STN	PF. No	From - To	Sanctioned
1	B.AVYAKTHA	CC/TC/BZA	PF:241-29801594	28.09.2022 to 26.12.2022	90 DAYS
2	E.NEELIMA	TTI/NDD	PF:244-IG120424	01.11.2022 to 29.01.2023	90 DAYS

The Sanction of child care leave is subject to the following conditions:-

1. They will be paid Leave salary equal to the pay drawn immediately before proceeding on leave.
2. The Child Care Leave shall not be debited against the leave account.
3. They are not eligible for Transport Allowance during the period of CCL and if such period of absence into two different calendar months (including prefixing and suffixing holidays).
4. If the employees is in; occupation of railway accommodating, she may be advised that retention of railway quarters while on leave is permissible only for period not exceeding that the employees concerned is likely to be back to old station on expiry of the leave.
5. The work load of the employee shall neither be outsourced not additional post created under any circumstance.
6. The above said both employees have not exceeded 365 days of CCL as on date, since they are eligible for 100% of Basic salary.

(K.SRINIVASA RAO) APO/M&EL  
/Sr. Divisional Personnel Officer  
Vijayawada Division.

Copy to: - Sr.DCM/ /BZA, Sr.DFM/O/BZA- for kind information.  
C/- Ch.OS/Bills,Ch.OS/Tfc.Cadre-for necessary action.  
C/-Employee through Supervisory Official.  
C/-DSs SCRES, SCRUMU, SC & ST, OBC Association