	Government of India : Ministry of Railways
	South Central Railway : Vijayawada Division
Divisional Railway Manager's Office (Personnel Branch) Vijayawada - 520001	
No.B/P.535/I/CC-TC/Vol. I	Dt: 12-08-2021

All the Supervisory Officials concerned

Sub: Filling up the vacancies of Commercial cum Ticket Clerk in Level-3 of Pay Matrix in 7th CPC against 16 2/3% LDCE quota - Commercial Dept - BZA Division.

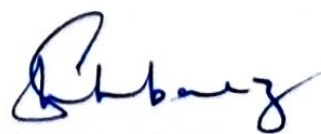
Ref: 1.This office notification issued under letter of even no. dated 23-03-2021.
2.This office Eligibility list issued under letter of even no. dated 29.06.2021.
3.This office Revised Eligibility list issued under letter of even no. dated 16.07.2021.

Further to this office notification issued under letter of even no. dated 23.03.2021 & eligibility list published vide this office letters of even no. dated 29.06.2021 and 16.07.2021, a written examination in connection with above said selection is fixed to be held at 14.00 Hrs. on 29-08-2021 (Sunday) at ETTC and Kendriya Vidyalaya, Satyanarayanapuram, Vijayawada.

Accordingly, all the supervisory officials are advised to notify the above to all the eligible employees concerned communicated vide this office letters of even number dated 29.06.2021 and 16.07.2021, under their clear acknowledgement. All eligible employees should be relieved in time with proper individual relief-cum-identification letters, with instructions to report **by 12.00 Hrs. on 29-08-2021** either at ETTC/BZA or Kendriya Vidyalaya, BRTS Road, Vijayawada as mentioned below. The identity letter should contain the specimen signature and recent passport size photograph of the eligible employee duly attested by concerned supervisor. All eligible candidates should carry their identity cards issued by the competent authority and show the identity card on demand.

If, any of the eligible employees is on leave/sick/training the information should be sent to his leave/sick/residential/training address and his acknowledgement should be obtained and may be sent to this office. Since the selection is on volunteer basis, **"there will be no supplementary written test for absentees under any circumstances"**. It is the prime responsibility of the In-charge/Senior supervisory officials concerned to intimate the contents of this letter to all concerned eligible employees and their relief. A copy of this letter should be placed on station notice boards. Concerned Supervisory Officials are advised to make necessary arrangements in place to the eligible employees and it is the responsibility of the supervisors to relieve them in time.

Para 3 of notification dated 23.03.2021 may be referred to in connection with the selection procedure. The candidates are not allowed to carry mobile phones and any other materials such as Electronic gadgets, course material etc., with them in the examination hall except relief letter. **Disciplinary action will be initiated against them, if found indulging in any unfair means and further debarring such candidates for future selection.**

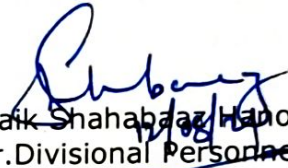


The employees in Serial numbers mentioned in this office letter of even no. dated 29.06.2021 against each eligible employee may be treated as their roll numbers and vide this office letter of even no dated 16.07.2021, the roll numbers of provisionally eligible TWO employees are as mentioned below

1. **K. Koteswara Rao- 435**
2. **M.Parvathi -436 .**

All supervisory officials are hereby advised to relieve the eligible staff from Sl.No: 01 to 230 to report at ETTC/BZA and Sl.No: 231 to 436 to report at Kendriya Vidyalaya, BRTS road, Satyanayaryanapuram, Vijayawada and the same should be indicated in the relief -cum-identification letter while relieving them for written examination. Contents of the above alert notice may be given wide publicity

All the volunteers are hereby advised to strictly follow the COVID instructions, such as masks and sanitizers.


(Shaik Shahabaz Hanoor)APO/T
for Sr.Divisional Personnel Officer, BZA.

Copy to: Sr.DCM/BZA , Sr.DOM/BZA, CMS/BZA for information and necessary action please.

Copy to: Dy.CVO/P/Hqrs/SC - for information please.

Copy to: CTI's/CCI/Staff matters/Comml.Dept : To ensure compliance in regard to attendance of all the eligible volunteers for written test on 29-08-2021.

Copy to: SS's/TI/Staff matters/Optg.Dept : To ensure compliance in regard to attendance of all the eligible volunteers for written test on 29-08-2021.

Copy to: ACMS/Admin/RH/BZA, DMO/ADMO's OF Medical Dept: To ensure compliance in regard to attendance of all the eligible volunteers for written test on 29-08-2021.

Copy to: CHI's/HI's of Medical Dept : To ensure compliance in regard to attendance of all the eligible volunteers for written test on 29-08-2021.

Copy to: Ch.OS/Conf.Section (of behalf of Sr.DPO/BZA) for information and necessary action.

Copy to: Principal/ETTC/BZA and Principal/Kendriya Vidyalaya/Vijayawada for information please.

Copy to: Prem members of SCRUM, SCRES, SC/ST & OBC Associations.