



South Central Railway
Vijayawada Division

Comm. Control/BZA

Divisional Railway Manager's Office(Personnel Branch)Vijayawada-520001
No.SCR/P-BZA/240/1/C/Comm. Sup./Clerks/Vol.II. Dt: 21.09.2021

MEMORANDUM

**Sub:- Acceptance of Voluntary Retirement of Commercial Supervisors/Clerks
Cadre Staff of Commercial Department- Vijayawada Division.**

The request of Sri. M. Ravi Kumar (UR), CBSR/BZA, PF.No.24409262167, BU.No.650 working in level-7 of 7th PC pay matrix of Commercial Department seeking voluntary retirement from service vide his application dated.31.05.2021 has been accepted by the competent authority.

Accordingly, Sri. M. Ravi Kumar, CBSR/BZA will retire from Railway service voluntarily w.e.f. 23.09.2021. The date of voluntary retirement is working day and the pay and allowances should be drawn for that day. His bio-data particulars are as under.

DOB: 11.07.62

DOA: Trg: 26.04.83
Reg: 22.09.83

He should vacate Railway quarters if any under his occupation and handover Railway property if any under his possession to his supervisory official.

The acceptance of voluntary retirement is subject to the condition that he is free from DAR/SPE/Vig. Cases and not under suspension on the date of retirement.

Sudha
21.09.21

(B. Saila Sudhakar)APO/G.
/Sr. Divisional Personnel Officer
Vijayawada.

- C/-Sr. DCM/BZA, Sr.DFM/BZA.
- C/-Ch. OS/Sr.DCM/O/BZA.
- C/-Individual through supervisory official.
- C/-CBSR/Incharge/BZA for information and necessary action. He will inform the same and ensure compliance of the above VR without fail.
- C/-Station Director/BZA.
- C/-Commercial Control/BZA for necessary action.
- C/-Ch. OS/S' Tfc. bills, Qrs. , Pass sections for information and necy. action.
- C/- Ch. S&WI/Welfare Section for inf. and necy. action.
- C/-Ch. OS/Settlement Section for information and necy. action to release settlement benefits on clearance of Commercial Branch, Sr.DCM/O/BZA.
- C/-DS/S' SCRES,SCRMU,SC/ST,OBC Associations.
- C/- O. O. File, G. File.

(VR.NO. VR/ 15 /2021)