



सत्यमेव जयते

भारत सरकार, रेल मंत्रालय
GOVERNMENT OF INDIA, MINISTRY OF RAILWAYS

रेलवे भर्ती बोर्ड - सिकंदराबाद
RAILWAY RECRUITMENT BOARD - SECUNDERABAD



दक्षिण लालागुडा, सिकंदराबाद, South Lallaguda, Secunderabad 500 017.

No: RRB/SC/E/102/Staff Matters/2024.

Dt: 20-09-2024

All PHODs/SC Rly
All DRMs/SC Rly
All CWMs/SC Rly

Sub: - Posting of staff in RRB/SC on tenure basis – Reg.

** **

RRB/SC invites applications from serving Railway staff of South Central Railway against the following posts on tenure basis.

Sl.No	Name of the post	Pay Level in 7 th CPC	No. of vacancies
1	Chief Office Superintendent	Level-7	01
2	Office Superintendent	Level-6	01
3	Jr.Clerk	Level-2	03

Employees working in any department may apply subject to following terms and conditions:-

1. For the post of Chief Office Superintendent, employees working in any post (of equivalent or lower level) i.e., Employees working in Substantive Pay Level-7, 6, 5 & 4 (except Level-3, 2 & 1) may apply.
2. For the post of Office Superintendent, employees working in any post (of equivalent or lower level) i.e., Employees working in Substantive Pay Level-6, 5, 4 & 3 (except Level-2 & 1) may apply.
3. For the post of Jr.Clerk, employees working in Substantive Pay Level-2 may apply.
4. Preference will be given to employees having knowledge in computers (working efficiency in MS Office), IPASS, HRMS, UMID, IREPS & E-Office etc.
5. The normal period of tenure will be 05 (five) years. However, at the discretion of RRB, they can be repatriated at an earlier date also.
6. Eligible and willing employees have to submit their application (as per enclosed format) through proper channel to their cadre controlling officer (i.e., Dy.CPO/Sr.DPO/DPO/WPO/APO, etc). In turn the cadre controlling officers may please ensure that the concerned employees are free from DAR/SPE/Vigilance cases, if any, while forwarding applications to RRB/SC on or before 19-10-2024. This notification may please be given wide publicity through all official channels (including whatsapp, email, etc)

Note: Selected employees will have to work on their existing pay & level only. They will not get any higher pay or level.

Encl: Application format.


(G. Kalpana) 20.09.2024
Dy. Secretary
for Chairman/RRB/SC

APPLICATION FORMAT

To

Chairman/RRB/SC

(Through Proper Channel)

Recent Passport
size Photograph

Sub: Application for the Post of _____ on Tenure basis in
RRB/SC-Reg.

Ref : RRB/SC's Notification No. RRB/SC/E/102/Staff Matters/2024, Dt: 20-09-2024

1	Name of the Employee (in Block Letters)	
2	PF/NPS No.	
3	Designation & Unit	
4	Date of Appointment	
5	Post Level in VII CPC	
6	Date of Birth	
7	Educational Qualification	SSC / Intermediate /Graduate / PG
8	Technical Qualification	Diploma/ Degree in
9	Mode of initial Appointment	Direct / CGA / RRB /RRC / Others
10	Posts held & places of posting (during last 5 years)	
11	Training undergone (during last 5 years)	
12	Knowledge of Computer (MS office) , E- Office, Websites etc	YES (MS Office, E- Office, Website) / NO
	Knowledge of IPASS, HRMS, UMID, IREPS etc.	YES () /NO
13	Other experience / special skills possessed by the employee	
14	Awards received (during last 5 years)	
15	Punishments received (during last 5 years)	
16	Are you willing to go on duty to any place in India	YES / NO
17	Mobile Number	
18	Email ID	

Place:

Date:

Signature of Employee

Place:

Date:

Signature of forwarding Officer/Supervisor with Seal

- a) Certified that the above details of the employee are correct.
- b) Certified that the above employees is free of DAR/Vigilance/SPE cases.
- c) Certified that the above employee is not undergoing any DAR penalty.

Forwarded to Chairman/RRB/SC for consideration please.

Place:

Date:

**Signature of APO/SPO/DPO/WPO/
Sr.DPO/Dy.CPO with seal**