

SOUTH CENTRAL RAILWAY

Office of the Principal,
Zonal Railway Training Institute,
Moula-Ali, Hyderabad-500040.

No. ZRTI/673/Sr.CCTC/CCTC/CSR (Ph-I) Trg

Date: 22/02/2024

Sr.DCMs /SC, BZA, GTL, HYB, GNT & NED

Sr.DPOs, DPO (Co-ord) /SC, BZA, GTL, GNT, NED & HYB

SPO/T/SC

Sub: Initial Training programme to the post of CCTC, Sr.CCTC & CSR (Phase-I) – reg.
Ref: APO/SC Lr.No.SCR/P-SC-CCTC/Misc/2024 Dt. 21/02/2024.

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- 1.** With reference to the above subject, it is proposed to conduct initial training programme for CCTC, Sr.CCTC & CSR (Phase-I) from **05/03/2024 to 18/05/2024** (60 working days).
- 2.** Accordingly, candidates from your divisions may be relieved and directed to report at ZRTI/MLY by **07.00 hrs on 05/03/2024** with proper relieving letters. Trainees should pay mess and any other charges through digital payment only.
- 3.** Candidates shall report with proper appointment or relieve letter issued by the division with photo identification at ZRTI/MLY at the time of reporting.
- 4.** As per extant instructions, new recruitees bio-data should be entered in their HRMS in on boarding module. After entering the data automatically PF number is generated and their names will be appearing in I-Pas directly in their respective bill units. Hence divisions are requested to complete the process of HRMS and other necessary procedural activities required to draw the stipend before being directed to ZRTI.

Principal ZRTI/MLY

Copy to: PCCM/SC & PCPO/SC: for kind information please.

COM (G)/SC & CCM/PS/SC for kind information please.