



भारत सरकार / Government of India
रेल मंत्रालय / Ministry of Railways
दक्षिण मध्य रेलवे / South Central Railway

मं.रे.प्र का कार्यालय,
Office of the DRM
विजयवाडा मंडल /
Vijayawada Division
वाणिज्य विभाग,
Commercial Branch
विजयवाडा, Vijayawada.
आन्ध्र प्रदेश, Andhra Pradesh

No. B/C.59/Door Step Banking/2022-23

Date: 25-11-2022

All SMRs & CBSRs over BZA Division

Sub: Submission of details of cash collected by M/s CMS Info system – Reg.


M/s. CMS Info System, was engaged for collection of earnings at stations/sidings over BZA division. This office requires the following data to submit the same to Hqrs. office for clearance of the bills to M/s. CMS Info system.

Name of the station : _____ Station Code: _____

Date of commencement of Cash Pick-up activity at the station : _____

Station Code	Month	Bank Holidays (No. of days)	No. of days CMS staff attended	No. of days staff absent, on other than holidays	Dates on which CMS staff were absent	Collection by CMS staff during the month			
						Cash Rs.	No. of DDs	DD Amount Rs.	Evening pickup (Yes/No)

1. The date of commencement of cash pick up activity at the station shall be submitted.
2. The data shall include only the earnings (cash / DDs) physically handed over to CMS Cash pick up agents during the month and not the month to which the earnings are accounted. For example, the earnings of the last day of the previous month will be handed over on the first day of the cash pick up in the current month and these amounts shall be accounted in current month billing.
3. It is important that concerned station clearly furnishes the dates on which the authorized CMS agent has not attended the Cash lifting activity, on other than bank holidays, during a given month so as to invoke penalty clause.
4. The data pertaining to the month of March 2022 to October 2022 shall be submitted by each station under clear signature to this office by 30.11.2022.
5. Thereafter, a monthly statement in the stipulated format be submitted to this office by 5th of the following month.


(P. Kiran Kumar)
-DCM/II/BZA
for Sr.DCM/BZA 25/11/22

Copy to Section CCIs for information and to coordinate with the stations for regular submission of the data.