User Manual

For

HHT Application for TTEs

(Last updated: 29/11/2022)

Prepared by:

CENTREFOR RAILWAYINFORMATIONSYSTEMS



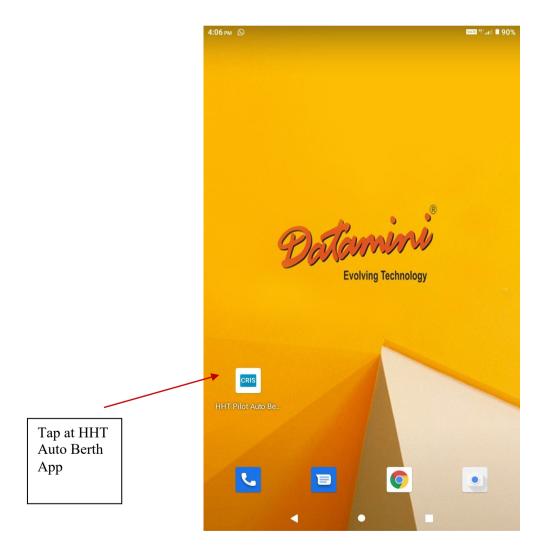
Prerequisites:

Before doing any HHT (Hand Held Terminal) operations, following requirements must be fulfilled:

- 1. The TTEs must have their valid Login ID & Password of TTE Lobby application.
- 2. Proper Duties (on Trains) must be assigned to the User.
- 3. Coach allocation should be done.
- 4. The TTEs must sign on proper duty from Duty Start Station in TTE lobby application.

Chart downloading:

- a. Switch on the phone by clicking on the phone icon shown on the screen.
- b. Run the HHT application by following the following procedure:-





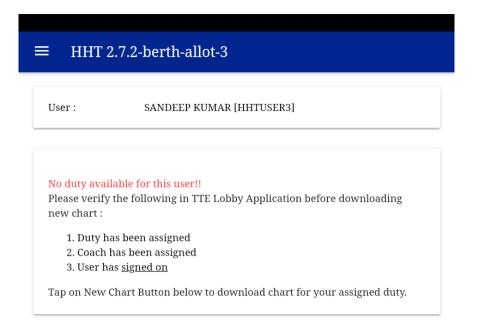
c. Enter user name and password, and click on 'Login'.

	CRIS
H	IHT 2.7.2-berth-allot-3
USERNAME	
PASSWORD	0

Show Password











Tap on 'NEW CHART/DUTY' to download chart:

■ HHT 2.7.2.	👏	66	រោ <
User :	SANDEEP KUMA	AR [HHTUSER3]	
Duty Details :			
Trip ID :		5F60019	
Train Src Date :		18.11.2022	
Train No :		12566 - BIHAR SA	MPARK KRANTI E
Duty Station :		NDLS \rightarrow GKP	
Coaches Assigned :		A1,A2,B1,B2,B3,B4 S4,S5,S6	l,B5,B6,H1,S1,S2,S3,
Remote :		NDLS, CNB, ASH	
Private Cash :		₹ 1500	
Last Load Time :		28.11.2022 13:05:3	39
Last Synced Time :			
Network :		Connected via 4g	
Chart status :			
A1 (60)	A2 (58)	B1 (82)	B2 (76)
B3 (79)	B4 (78)	B5 (78)	B6 (79)
H1 (24)	S1 (88)	S2 (90)	S3 (98)
S4 (88)	S5 (87)	S6 (89)	W/L (492)
• NEW CHA	RT/DUTY	VIEV	W CHART 🖬



'View chart':

In case there is already a chart present with this user ID in the device, this button can be used to resume work from where you left off.

In both the case following screen would be appeared:

← [AL	.L] A1	AI	LOT BERTH & RE	lease Q
Boarding	NDLS, CNB, ON	I 🔻 Deboard	ing CNB, ON,	, ASH, B 👻
ALL	NC TU	NT	CAN CURR	RAC
60 58 8 A1 A2 B		78 79 24 B5 B6 H1	88 90 98 S1 S2 S3	88 87 89 S4 S5 S6
1	JAGAN NATH JHA M69- E- ~	2150994511 0 -	NDLS-DBG SS	-
2	RAVINDRA KUMAR M56- E- ~	2726114789 EPRPAS -	NDLS-MFP	-
3	LALITA DEVI F59- E- ~	2150994511 0 -	NDLS-DBG SS	-
4	SHRESHTHA SINGH F20- E- ~	2726114789 EPRPAS -	NDLS-MFP 	-
6	KUMKUM DEVI F46- E- ~	2827328353 0 -	NDLS-DBG 	-
7	DIVYA JHA F47- E- ~	2507000954 0 -	NDLS-DBG SS	
8	RAVI PRAKASH M35- E- ~	2345168195 0 -	NDLS-CPR	- Save
	•	•		



Main page:

This page must appear after every successful download of charts. Here check for the correctness of the information. In case of any discrepancy, please contact coach assignment staff.

	≡ HHT 2.7.2	/	6 6	រោ <	Berth
	User :	SANDEEP KUMA	AR [HHTUSER3]		Release to PRS
Menu Button	Duty Details :				
	Trip ID :		5F60019	$\langle \rangle$	\backslash
	Train Src Date :		18.11.2022	$\langle \rangle$	\mathbf{i}
	Train No :			MPARK KRANTI E	
	Duty Station : Coaches Assigned :		NDLS \rightarrow GKP	4,B5,B6,H1,S1,S2, S 3,	Data Sync
	Coaches Assigned .		S4,S5,S6	н, Б.5, Б0, П1, 51, 52, 85,	
Auto Data Dall	Remote :		NDLS, CNB, ASH	\backslash	\backslash
Auto Data Pull	Private Cash :		₹ 1500	\backslash	
	Last Load Time :		28.11.2022 13:05:3	39	Data Push
	Last Synced Time :				
	Network :		Connected via 4g		
	Chart status :				Data Pull
	A1 (60)	A2 (58)	B1 (82)	B2 (76)	
	B3 (79)	B4 (78)	B5 (78)	B6 (79)	
	H1 (24)	S1 (88)	S2 (90)	S3 (98)	
	S4 (88)	S5 (87)	S6 (89)	W/L (492)	
					QR Scan Ticket
	▲ NEW CHAR	T/DUTY	VIEV	N CHART 🗖	
			•		

To See the Menu, Click on the menu button, subsequently following drop-down menu pops up:

- 1. Auto data pull button: (green means enabled), it fetchesdatafromserverafterevery15min.
- 2. Data pull button: Fetches differential data from HHT server.
- 3. Data push button: Sends the updated client data to HHT server.
- $\label{eq:constraint} 4. \ \textbf{Datasyncbutton} will first push client data to the server and then pull the data from server.$
- 5. Berth Release to PRS: It sends unoccupied berths released due to passenger absence from HHT device to PRS server.



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В]	0	(
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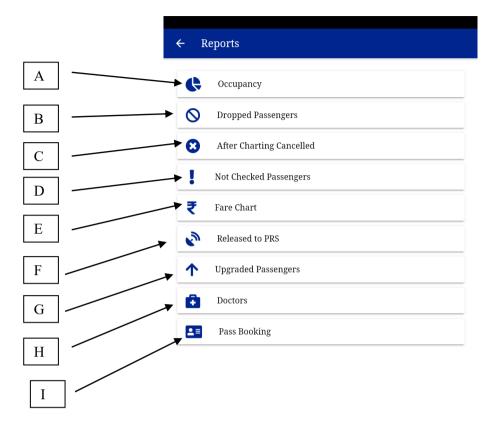
HTUSER3	00	រោ	<
Home	18.11.2022		
QR Scan Ticket	12566 - BIHAR SAM NDLS → GKP	MPARK KRANTI E.	
Chart View	A1,A2,B1,B2,B3,B4 S4,S5,S6	,B5,B6,H1,S1,S2,S3	3,
Vacant Berth	NDLS, CNB, ASH		
Paper EFT	₹ 1500 28.11.2022 16:25:4	7	
EFT MIS			
Wait List	Connected via 4g		
RAC Allocation			
Reports	B1 (82)	B2 (76)	
Pass Booking	B5 (78) S2 (90)	B6 (79) S3 (98)	
Team Members	S6 (89)	W/L (493)	
Coach Assignment			
About			
Feedback	Curr Vac	Fare	
Log Out	Y Y	Y	
	VIEW	V CHART 🛅	
•	•		



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А.	Go back to the home page (that seen just after success full login).
B.	To scan QR code from Paper -ticket.
C.	To see the chart page, for checking.
D.	To view all vacant berths, coach-wise.
E.	To allot seats to Without Ticket passengers/pass-holders etc. through Paper EFT.
F.	To see EFT issued by user.
G.	To see the complete waiting list of passengers, class-wise. They can also be allotted vacant berths, from here.
Н.	For RAC allotment.
I.	To see all various reports.
J.	To provide pass booking ticket to pass-holders.
K.	To reassignment of the un-manned coach of user by TS.
L.	To view the all user and the reassigned coaches
М.	To view the all symbol and sign which are using in HHT application.
N.	TTE, scan give the feedback to HHT Application in this Page
0.	To logout from the application.
Р.	To scan ticket from the application.





To See the Reports Menu, Click on the Reports button, and then the Following drop-down main menu appears:

A.	To see the complete occupancy in the train coach-wise, class-wise and total between each pair of ISLs. User can use filter for all, turn-up, not turn-up and not checked passenger.
В.	To see the list of those waiting list e-ticket passengers who's PNR have been dropped while charting.
C.	To view the list of those passengers whose tickets have been cancelled after charting.
D.	To view the list of passengers who have not been checked by the TTE as yet.
Е.	To View the list of Fares
F.	After NT the passenger those vacant berths send to PRS. By tap on release vacant berths icon
G.	To view list of passengers who had upgraded berth.
Н.	To view the details of all the doctor passengers in all the coaches assigned to the current TTE.
I.	To view the list of issued pass booking ticket to the passengers.
J.	To view the current status of running trains.



Passenger chart page

Click 'view chart', in the drop-down menu:

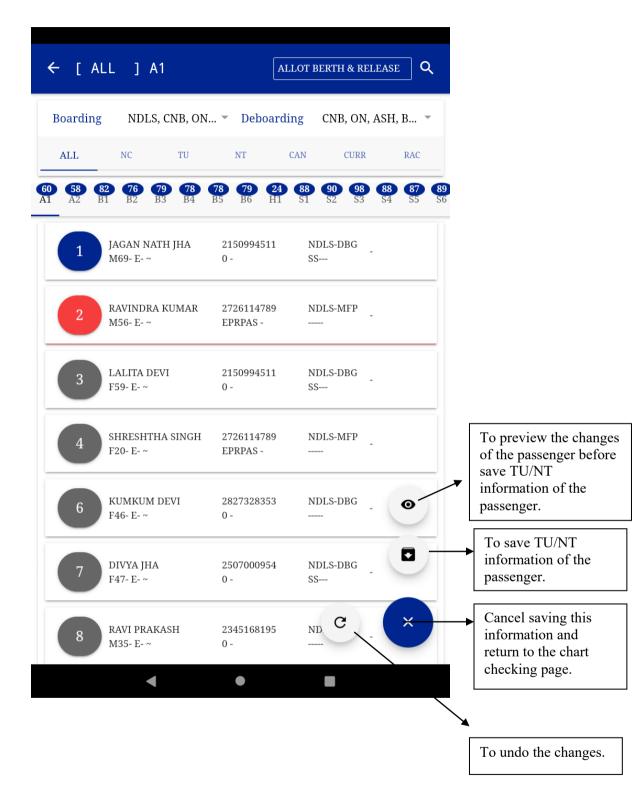
	← [ALL]A1 ALLOT BERTH & RELEASE Q	
<u>к</u>	Boarding → NDLS, CNB, ON → Deboarding CNB, ON, ASH, B ←	
В	ALL NC TU NT CAN CURR RAC 60 58 82 76 79 78 78 79 24 88 90 98 88 87 89 AI A2 B1 B2 B3 B4 B5 B6 H1 S1 S2 S3 S4 S5 S6	
D F	AI A2 B1 B2 B3 B4 B5 B6 H1 S1 S2 S3 S4 S5 S6 1 JAGAN NATH JHA 2150994511 NDLS-DBG Image: Comparison of the second	,
Н	2 RAVINDRA KUMAR 2726114789 NDLS-MFP M56- E- ~ EPRPAS -	r
	3 LALITA DEVI 2150994511 NDLS-DBG F59- E- ~ 0 - SS	
	4 SHRESHTHA SINGH 2726114789 NDLS-MFP F20- E- ~ EPRPAS	
	6 KUMKUM DEVI 2827328353 NDLS-DBG F46- E- ~ 0 -	
	7 DIVYA JHA F47- E- ~ 2507000954 0 - NDLS-DBG SS	
	8 RAVI PRAKASH M35- E- ~ 2345168195 0 - NDLS-CPR Save I	



Α.	To Select the deboarding stations of the passengers.
В.	(All)To View all the Passengers of the Coach
C.	(CUR)To View all the Current Passengers in the Coach
D.	(NC)To View All the not checked Passengers in the coach
Е.	To view all RAC Passengers list
F.	(TU)To View All the turned up Passengers in the Coach
G.	Coaches IDs
Н.	(NT)To View all the Not turned up Passengers in the Coach
I.	Save button: clicking on this button would show two more options as in the next
	screenshot, to save the changed attendance.
J.	To search passenger details by their PNR/Name.
К.	To Select the boarding stations of the passengers.
L.	To get details of after charting cancelled passengers.



Save Passenger Page



When this information gets saved, vacant berths get generated and the passengers marked NT and TU would get locked, no changes would be accepted after this for those passengers. Only those marked NC would be open for change.



Vacant Berths

To view all berths vacant go to menu page and click on vacant berth button.

	← Vaca	nt Berths				
A	1 53 54 55	2 1 5 S6 H1	8 6 B1 A1 E	2 32 A2 B3	3 1 B4 B5 B6	S1
В	BERTH	NO CLASS	SRC	DEST	REASON	
	39	3A	CNB	DBG	С	
	58	3A	CNB	ASH	V	
	59	3A	CNB	ASH	V	
	60	3A	CNB	ASH	V	
	61	3A	CNB	ASH	V	
	64	3A	CNB	ASH	V	
	65	3A	CNB	ASH	V	
	66	3A	CNB	ASH	V	

A.	Coach ID tab: select the coach ID to see the vacant berths in that coach. The blue
	colored number on the top shows the number of berths vacant in that coach.
В.	Shows the list of vacant berths in the selected coach.



After-Charting Cancelled Passengers List (Go to Reports Menu page)

This page would display, if any, the list of all the passengers whose tickets have been cancelled after charting. This would not include the e-ticket waiting list dropped passengers.

A cancelled passengers list is loaded every hour after departure of the train. This page is updated after every refresh (if new passengers have been cancelled).

÷	- Cancelled After-Charting							
	COACH BN	PNR	NAME S/A	BRD DEST				
	B1 39	2513146817	RANJEET K SINGH M34	NDLS DBG				
	B2 63	2150051189	BHUPENDRA KUMAR M34	NDLS DBG				
	B4 39	2251178494	TUNTUN CHAUDHRI M35	NDLS SV				
	B4 55	2350771839	MD RAYIS M39	NDLS SV				





RAC Allocation Page (Go to View Chart & select RAC allocation tab)

To allot seats to RAC Passengers, first open the view chart page and mark the attendance Of RAC to present & Save.

← [RAC	[144] A1	ALI	LOT BERTH & RELEASE] Q
Boarding	NDLS, CNB, ON	🝷 Deboardir	ng CNB, ON, ASH, B	•
ALL	NC TU	NT C.	AN CURR R	AC
6 6 8 A1 A2 B1	8 B2 B3 B4	8 8 B5 B6 H1		14 14 S5 S6
11	RANDHIR M28- E- ~	2827328353 0 -	NDLS-DBG RC	
11	NIDHI M24- E- ~	2827328353 0 -	NDLS-DBG RC	
17	MANJU JHAM F52- Y	2247220018 9591590 -	NDLS-SPJ RC	
17	HUKAMCHAND M58- Y	2247220018 9591590 -	NDLS-SPJ RC	
23	VISHAL JHAMB M25- Y	2247220018 9591590 -	NDLS-SPJ RC	
23	PREM NATH JHA M47- E- ~	2347431276 0 -	NDLS-DBG RC	
			Sa	ve
	•	•		



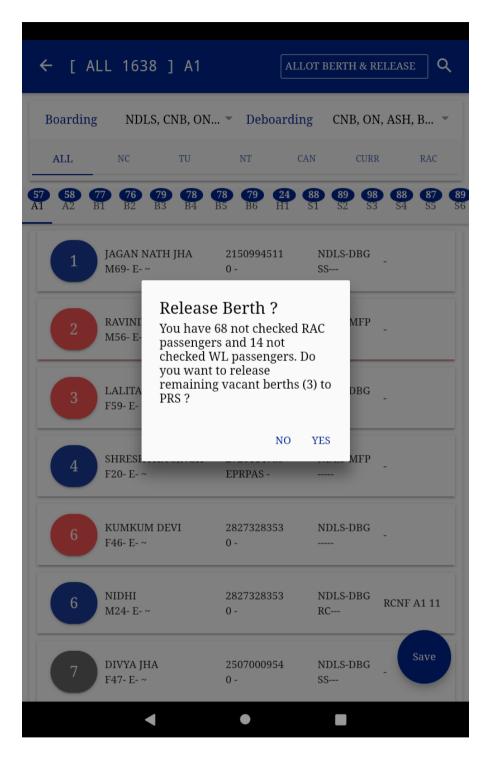
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In this case mark RAC passengers as TU in main chart page. After TU check is there any NT or vacant berth available to allot RAC. If YES then click on Allot berth & release button.

← [ALL 1638] A	\1	ALLOT BERTH & RI	elease Q	Click on this button to allot RAC automatically
Boarding NDLS, CNB,	ON 👻 Deboa	rding CNB, ON	I, ASH, B 🔻	
ALL NC TU	NT	CAN CURR	RAC	
57 58 77 76 79 7 A1 A2 B1 B2 B3 B	78 78 79 7 14 B5 B6 H	24 88 89 98 11 S1 S2 S3	88 87 89 54 55 56	
JAGAN NATH JHA M69- E- ~	A 2150994511 0 -	1 NDLS-DBG SS	-	
2 RAVINDRA KUMA M56- E- ~	AR 2726114789 EPRPAS -	9 NDLS-MFP 	-	
3 LALITA DEVI F59- E- ~	2150994511 0 -	I NDLS-DBG SS	-	
4 SHRESHTHA SIN F20- E- ~	GH 2726114789 EPRPAS -	9 NDLS-MFP 	-	
6 KUMKUM DEVI F46- E- ~	2827328353 0 -	3 NDLS-DBG 	-	
7 DIVYA JHA F47- E- ~	2507000954 0 -	4 NDLS-DBG SS	-	
8 RAVI PRAKASH M35- E- ~	2345168195 0 -	5 NDLS-CPR 	Save	
•	•			



When you click on allot berth & release button then RAC berth will be allotted then a pop-up would be appear to release remaining berth to PRS. If you want to release berth to PRS then click on YES.



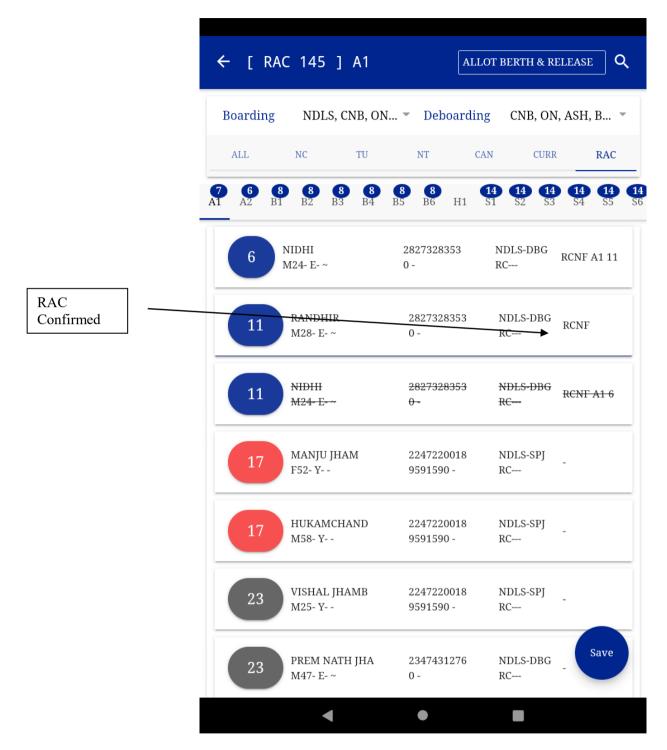


You can verify the RAC allotment has done in coach.

- [ALI	L 1638	3] A1		ALLO	T BERTH	[& RE	LEASE	C	ર
Boarding	NDLS	, CNB, ON	🔻 Deb	oarding	CNB	, ON	, ASH,	B `	
ALL	NC	TU	NT	CAI	J	CURR		RAC	
58 77 A2 B1	76 B2 I	79 78 B3 B4	78 79 B5 B6	24 H1 S	8 89 1 S2	98 S3	88 S4	87 S5	89 S6
	JAGAN NA M69- E- ~	ТН ЈНА	2150994 0 -	511	NDLS-D SS	BG	-		
2.	RAVINDRA M56- E- ~	A KUMAR	2726114 EPRPAS -		NDLS-M 	IFP	-		
	LALITA DE F59- E- ~	EVI	2150994 0 -	511	NDLS-D SS	BG	-		
4	SHRESHTF F20- E- ~	HA SINGH	2726114' EPRPAS -		NDLS-M	IFP	-		
b b	KUMKUM F46- E- ~	DEVI	28273283 0 -	353	NDLS-D	BG	-		
6	NIDHI M24- E- ~		28273283 0 -	353	NDLS-D RC	BG	RCNF	A1 11	
	DIVYA JHA F47- E- ~	A	25070009 0 -	954	NDLS-D SS	BG	-	Save	



You can also verify in RAC Page.





Search Page

CRIS

You can search PNR or Passenger name in chart

Search P	lage			>
0 00	07			
Q 28	27			
S5	2827553521	GEETA DEVI	NDLS	-
9	0	F65 E SS	DBG	
S5	2827553521	FUL KUMARI DEVI	NDLS	-
12	0	F46 E SS	DBG	
A1	2827328353	KUMKUM DEVI	NDLS	-
6	0	F46 E	DBG	
A1	2827328353	KUMAR RISHABH	NDLS	-
18	0	M28 E	DBG	
A1	2827171089	ANSU DEVI	NDLS	-
22	0	F32 E	DBG	
A1	2827328353	RANDHIR	NDLS	RCNF
11	0	M28 E RC	DBG	
B5	2827826455	RATAN KUMAR JHA	NDLS	-
72	0	M29 E	DBG	
A1	2827328353	NIDHI M24 E EC CLOSE	NDLS	RCNF /

Mutual Shift

There are two types of mutual shift:-

A-Same coach- While select two passenger in same coach by long press mutual shift option will be display on your tab screen .then click "Okay" both will be shift to each other different coach-Same sets in different coach.

← [ALI	L 1639] A1	A	LLOT BERTH & RE	elease Q
Boarding	NDLS, CNB, OI	N 🔻 Deboard	ing CNB, ON	, ASH, B 👻
ALL	NC TU	NT	CAN CURR	RAC
58 58 77 A1 A2 B1	76 79 78 B2 B3 B4	78 79 24 B5 B6 H1	88 89 98 S1 S2 S3	88 87 89 S4 S5 S6
27	RANI THAKUR F54- E- ~	2344990851 0 -	NDLS-DBG 	-
28	SHUBHAM SINGH M22- E- ~	2507094879 0 -	NDLS-MFP 	-
29	VIBHAV M23- E- ~	2345957970 0 -	NDLS-SPJ 	-
30	SHILPI SHIVAM F29- E- ~	2345957970 0 -	NDLS-SPJ 	-
31	KUMUD JHA F66- E- ~	2344991900 0 -	NDLS-DBG	-
32	PALLAVI KUMARI F46- E- ~	2346073245 0 -	NDLS-DBG 	
33	PRITESH M37- E- ~	2344991900 0 -	NDLS-DBG	Save



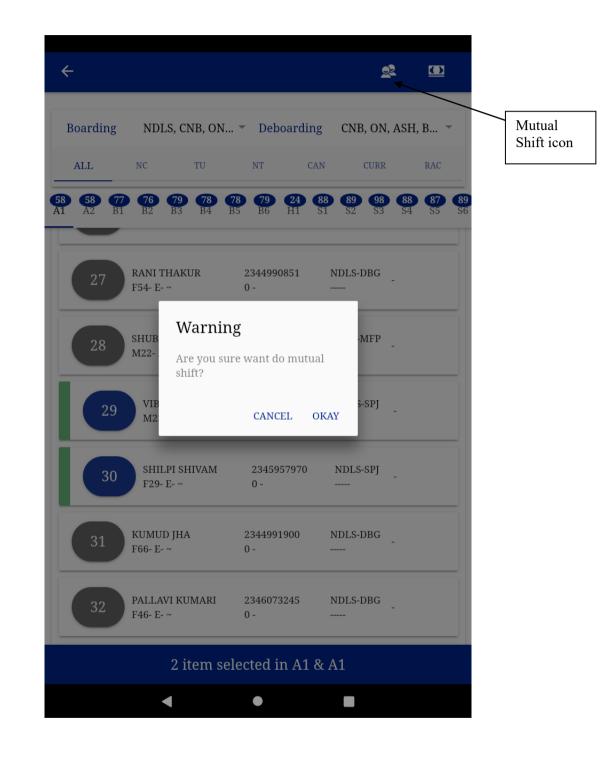
Now select passenger for mutual shifting through long press at passenger till green line appears in front of passenger.

÷			2	Ω
Boarding	NDLS, CNB, ON	🔻 Deboarding	g CNB, ON, ASH	I, B 💌
ALL	NC TU	NT CAI	N CURR	RAC
58 58 77 A1 A2 B1	76 79 78 B3 B4		88 89 98 88 51 52 53 54	
27	RANI THAKUR F54- E- ~	2344990851 0 -	NDLS-DBG	
28	SHUBHAM SINGH M22- E- ~	2507094879 0 -	NDLS-MFP	
29	VIBHAV M23- E- ~	2345957970 0 -	NDLS-SPJ	
30	SHILPI SHIVAM F29- E- ~	2345957970 0 -	NDLS-SPJ	
31	KUMUD JHA F66- E- ~	2344991900 0 -	NDLS-DBG	
32	PALLAVI KUMARI F46- E- ~	2346073245 0 -	NDLS-DBG	
	2 item s	elected in A1 8	& A1	
	•	•		



Now click at mutual shift icon at the top right of screen.

It shows a warning message as below, tap on Okay to go ahead else tap on cancel.





After successful shifting it appears on the chart as below.

← [ALI	_ 1639] A1		ALLOT BE	RTH & RE	LEASE	Q
Boarding	NDLS, CNB, O	N 🔻 Debo	arding (CNB, ON,	ASH, B	•
ALL	NC TU	NT	CAN	CURR	RAC	:
58 58 77 A1 A2 B1	76 79 78 B2 B3 B4 SHUBHAM SINGH			89 98 S2 S3	88 87 S4 S5	89 S6
20	M22- E- ~	0 -		-		_
29	VIBHAV M23- E- ~	23459579 0 -	9 70 ND 	,	-SH A1 - 29 TO A1 - 30 ;	
29	SHILPI SHIVAM F29- E- ~	23459579 0 -	970 ND 	-	-SH A1 - 30 TO A1 - 29;	
30	SHILPI SHIVAM F29- E- ~	23459579 0 -	970 ND 	,	-SH A1 - 30 TO A1 - 29 ;	
30	VIBHAV M23- E- ~	23459579 0 -	070 ND 	,	-SH A1 - 29 TO A1 - 30;	
31	KUMUD JHA F66- E- ~	23449919 0 -	900 ND 	LS-DBG	-	
32	PALLAVI KUMARI F46- E- ~	23460732 0 -	245 ND	LS-DBG	Save	
	•	•				



Normal Shift

This option is used when passenger wants to sit on a seat other than his booked seat. The seat where He is shifted to must be vacant. This option is also used when a passenger gets down before his booked destination. To come to this page, click on 'Shift' button on the 'Coach Information' page.

rmal Shift	Boarding	NDLS, CNB, ON	🝷 Deboardi	ng CNB, ON	, ASH, B 💌
n	ALL	NC TU	NT	CAN CURR	RAC
	60 58 82 A1 A2 B1	76 79 78 B2 B3 B4	78 79 24 B5 B6 H1	88 90 98 S1 S2 S3	88 87 8 54 55 5
	1	JAGAN NATH JHA M69- E- ~	2150994511 0 -	NDLS-DBG SS	-
	2	RAVINDRA KUMAR M56- E- ~	2726114789 EPRPAS -	NDLS-MFP 	-
		LALITA DEVI F59- E- ~	2150994511 0 -	NDLS-DBG SS	-
	4	SHRESHTHA SINGH F20- E- ~	2726114789 EPRPAS -	NDLS-MFP 	-
	6	KUMKUM DEVI F46- E- ~	2827328353 0 -	NDLS-DBG 	-
	7	DIVYA JHA F47- E- ~	2507000954 0 -	NDLS-DBG SS	-



After selecting the passenger to be shifted tap on normal shift icon from the top pane. Select the vacant berth in which passenger wants to re locate. Click on Submit button to finalize the normal shifting.

Shift Passenger to a Vacant Berth	×
Selected passenger to reallocate :	
JAGAN NATH JHA 215099451 M69 - E - ~ E -	$1 \qquad \text{NDLS} \rightarrow \text{DBG} \\ \text{SS}$
BERTH TO BE ALLOCATED: SELECT BERTH	I V
Vacant Berths	
• A1-3-NDLS-DBG	
O A1-6-NDLS-DBG	
A1-26-CNB-DBG	
	OKAY



Main page appears as above after successful shifting.

← [AL	L] A1	ALL	OT BERTH & R	elease Q	
Boarding	NDLS, CNB, ON	🝷 Deboardin	g CNB, ON	N, ASH, B 👻	
ALL	NC TU	NT C/	AN CURI		
60 58 82 A1 A2 B1	76 79 78 B2 B3 B4	78 79 24 B5 B6 H1	88 90 98 S1 S2 S3	88 87 89 54 55 56	
	JAGAN NATH JHA M69- E- ~	2150994511 0 -	NDLS-DBG SS		
2.	RAVINDRA KUMAR M56- E- ~	2726114789 EPRPAS -	NDLS-MFP		
3	LALITA DEVI F59- E- ~	2150994511 0 -	NDLS-DBG SS		Normal Shift done
	JAGAN NATH JHA M69- E- ~	2150994511 0 -	NDLS-DBG SS		successfull
	SHRESHTHA SINGH F20- E- ~	2726114789 EPRPAS -	NDLS-MFP	-	
6	KUMKUM DEVI F46- E- ~	2827328353 0 -	NDLS-DBG 		
	DIVYA JHA F47- E- ~	2507000954 0 -	NDLS-DBG SS	- Save	
	•	•	•		



Doctors (Go to Reports Menu Page)

This page will display the list of all doctors, if any, in the current TTE's coaches.

Doctors		
Booked under Doctor's Quota	:	
ANOI	BODY FOUND!!	
Passenger name starting with	'DR' :	
DR B K SINGH	B6 - 66	
PNR: 2826261495	NDLS \rightarrow CPR	
DR SURENDRA PRA	B4 - 24	
PNR: 2613403925	NDLS \rightarrow SV	





Select Options on Long Press

On long press on any passenger you will get below options.

A •		B
C	Boarding NDLS, CNB, ON Deboarding CNB, ON, ASH, B	
Е	ALL NC TU NT CAN CUR RAC 60 58 62 76 79 78 78 79 24 88 90 98 83 87 89 A1 A2 B1 B2 B3 B4 B5 B6 H1 S1 S2 S3 S4 S5 S6	D
	1 JAGAN NATH JHA 2150994511 NDLS-DBG M69- E- ~ 0 - SS	
G	2 RAVINDRA KUMAR 2726114789 NDLS-MFP M56- E- ~ EPRPAS	F
	3 LALITA DEVI 2150994511 NDLS-DBG 559- E-~ 0 - SS	
	4 SHRESHTHA SINGH 2726114789 NDLS-MFP F20- E- ~ EPRPAS	
	6 KUMKUM DEVI F46- E- ~ 2827328353 NDLS-DBG 0 -	
	7 DIVYA JHA F47- E- ~ 2507000954 0 - NDLS-DBG SS	
	1 item selected in A1	



Α	Back sign (using this button go to the back page)
В	To issue EFT against PNR.
С	Manual remark to the passenger
D	To change the boarding station of passenger.
Е	Information of PNR
F	To change the got down station of passenger.
G	Normal shifting



To issue EFT against PNR (In detail):-

Long press the passenger and tap on the EFT icon at top right corner.

Boarding	NDLS, CNB, ON		T G CNB, ON, AS	⊡ H, B ▼
ALL	NC TU		CAN CURR	RAC
58 A2 B	2 76 79 78 1 B2 B3 B4	78 79 24 B5 B6 H1	94 90 98 8 51 52 53 5	8 87 89 4 S5 S6
1	JAGAN NATH JHA M69- E- ~	2150994511 0 -	NDLS-DBG SS	
2	RAVINDRA KUMAR M56- E- ~	2726114789 EPRPAS -	NDLS-MFP	
3	LALITA DEVI F59- E- ~	2150994511 0 -	NDLS-DBG SS	
4	SHRESHTHA SINGH F20- E- ~	2726114789 EPRPAS -	NDLS-MFP	
6	KUMKUM DEVI F46- E- ~	2827328353 0 -	NDLS-DBG	
7	DIVYA JHA F47- E- ~	2507000954 0 -	NDLS-DBG SS	



Fill the details in EFT then click on next button.

Manual Excess Fare T	icket			
1 Journe – 2 Passen	gers and Lu.	– 3 Fa	re and Payn	n – 4 Sum
Reason of EFT				
EFT Booklet			F 61 0	61 - 110 👻
Train No. 12566		Collected	l at	NDLS -
Reason*:		UNBO	OOKED LU	GGAGE -
Already held Tkt/Vou	cher/GC?			-
Туре	PRS -	Tkt No.	21509945	11
From NDLS -	То	DBG 👻	Class	2A -
EFT Details				
From NDLS -	То	DBG 👻	Class	2A -
Mobile		Email		
1 berth(s) available				
PREVIOUS			NEXT	

Payment page in EFT:

Manual Excess Fare Ticket	
1 Journe – 2 Passengers and	Lu – 3 Fare and Paym – 🜗 Sum
Fare Details	
Fare :	0
Excess Fare :	0
Luggage Fare :	200
GST :	5
Total Fare:	205.00
Select Payment Method:	
UPI QR Code	0
UPI	0
POS	
CASH	۲
SPOS	0
PREVIOUS	PREPARE EFT

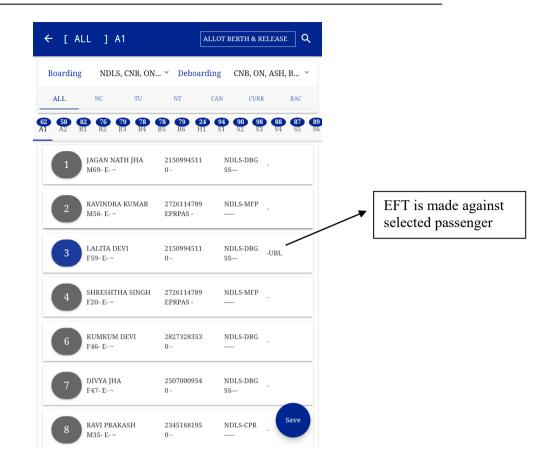


EFT is prepared.

anual Excess Fare Ticket					
1 Journe – 2 Passe	engers and Lu – 3 Fare and Paym – 4 Sum				
Summary					
EFT No.	F - 61				
Train	12566				
Collected At	NDLS				
Reason	UNBOOKED LUGGAGE				
From Station	NDLS				
To Station	DBG				
Journey Class	2A				
Total Fare	205.00				
Pay Mode	CASH				
Remarks					

CLOSE





EFT MIS

You can check how many EFTs has been prepared in EFT MIS section.

		← EFT T	ransactions	3					
		EFT Number	Date Reason	Class	Fror Stn	n To Stn	Total Amt	Pay Mode	
Colour white]	F - 62	21.11.22	WT	3A	NDLS CNB	₹ 1,000	UPI	UPI payments will
indicates that the payment is not yet		F - 63	21.11.22	WT	II	NDLS CNB	₹ 450	UPI	be shown in grey colour.
done.		C - 1100	22.11.22	WT	2A	NDLS CNB	₹ 750	UPI	
		C - 1101	28.11.22	JE	2A	CNB CPR	₹ 525	CASH	Cash payment
Colour blue indicates		C - 1102	28.11.22	UBP	1A	NDLS DBG	₹ 525	CASH	- will be shown in Yellow
that the payment is successful.	-	► F - 61	29.11.22	UBL	2A	NDLS DBG	₹ 205	CASH	colour.



EFTNO	PNR No/ EFT No.
Reason	Reason for allotment(e.g. without ticket)
SRC	Select the source of the allotted from a drop-down list of ISL's
DEST	Select the destination of the allotted from a drop-down list of ISL's
COACH_ID	Select the coach where the seat is to be allotted from a drop-down list of coach ID's
Fare	Type in the actual journey fare
Excess Fare	Excess fare
GST	Type in the GST amount
Name	Type in the passenger full name
Age	Type in the passenger age
Sex	Select from drop-down list
Berth	Select the berth from the drop-down list. In case no berth is available and
	passenger travels in standing mode, select 'standing' from here.

Waitlist Passenger List (Go to Menu Page):

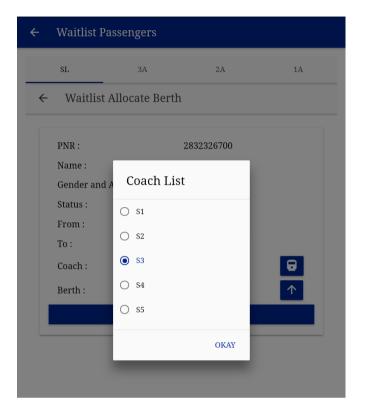
To allot seats to a waitlist passenger, click anywhere on the row of the passenger entry.

Waitlist Passengers					
3A :	2A	1A			
ssengers :					
MAHESH M46	NDLS DBG				
KISH CHANDER M18	NDLS DBG				
MANDIP PANDEY M20	NDLS CPR				
ARJUN KUMAR M25	NDLS SPJ				
ASHOK KR M28	NDLS SPJ				
GEETA F59	NDLS SPJ				
C SINGH M69	NDLS SPJ				
UTTAM PRASAD M47	NDLS SEE				
	3A : sengers : MAHESH M46 KISH CHANDER M18 MANDIP PANDEY M20 ARJUN KUMAR M25 ASHOK KR M28 C SINGH M69 UTTAM PRASAD	3A 2A sengers : MAHESH NDLS DBG KISH CHANDER DBG MANDIP PANDEY NDLS M20 NDLS CPR ARJUN KUMAR NDLS CPR ASHOK KR NDLS SPJ GEETA SPJ CSINGH NDLS			



Following page would open for allotment of berth:

A. Select Coach.



B. Select vacant seat and tap on okay.

÷	Waitlist Pa	assengers		
	SL	3A	2A	1A
÷	Waitlist	Allocate Be	erth	
	PNR : Name : Gender and	Age :	2832326700 MAHESH M46	
	Status : From : To : Coach : Berth :	Vacant Standin S3-55-N		



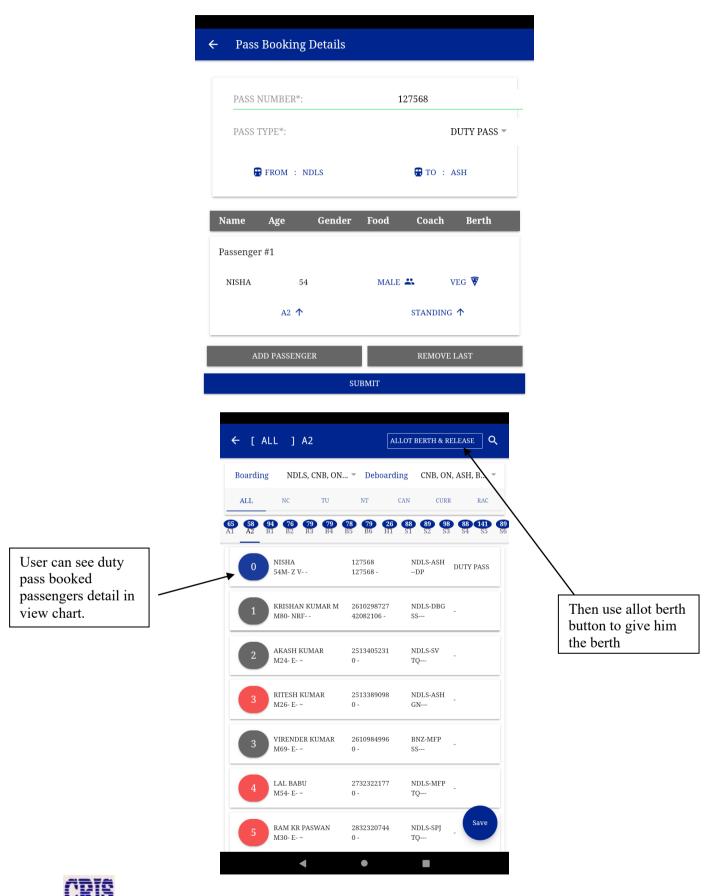
C. Berth is allotted to the passenger.

- [AL	L 1642] S3	ALLO	T BERTH & RELEASE	<u> </u> ଦ୍	
Boarding	NDLS, CNB, ON	- Deboarding	CNB, ON, ASH, B.	•	
ALL	NC TU	NT CAN	N CURR R.	AC	
77 76 B1 B2 53	79 78 79 79 B3 B4 B5 B6 PHOOL KUMARI DE F47- E- ~	24 H1 91 S1 89 S2 2731524032 EPRPAS -	99 88 87 89 S3 S4 S5 S6 NDLS-CPR - - - HO - - -	493 W/L	
54	ASHOK KUMAR MIS M47- Z	2832233260 EPTO -	NDLS-SEE HO		
55	BHUMI F 9	2344991054 40964788 -	NDLS-DBG RC		
55	BANI F 8	2344991054 40964788 -	NDLS-DBG RC		Waiting Confirm
55	MAHESH M46- TQ-	2832326700 40731272 -	NDLS-DBG -WCNF V W/L-15 -1	V/L	Commin
56	NAJRIN BEGUM F30- E- ~	2251440898 0 -	NDLS-DBG PT		
57	LAXMAN MISHRA M56- E- ~	2613420884 0 -	NDLS-DBG HO	ve	
	◀	•			



Pass Booking (Go to Menu Page)

To allocate the berths to passenger having pass which is provided by Railways.



After click on allot berth release button then seat will be auto allotted to duty pass passenger.

- [AL	L 1730] A2	ALI	.OT BERTH & R	elease Q	← [AL	L 1730] A1	AI	LLOT BERTH & RI	ELEASE
oarding	NDLS, CNB, ON	🔻 Deboardir	ng CNB, ON	I, ASH, B 🔻	69 59 94 A1 A2 B1	76 79 79 7 B2 B3 B4 B3	79 26 B6 H1	88 89 98 S1 S2 S3	88 141 54 55
ALL	NC TU	NT C	AN CURF	RAC	47	KRISHNA YADAV M30- Z	2513362781 MEDICL -	NDLS-CNB GN-ASH	-
59 9 A2 B	4 76 79 79 1 B2 B3 B4	78 79 26 B5 B6 H1	88 89 98 51 52 53	88 141 89 S4 S5 S6	47	MOHAMMAD IBRAHI M 1- E- ~	2350162226 0 -	ASH-DBG	-
0	NISHA 54M- Z V	127568 127568 -	NDLS-ASH DP	ACNT A1 49	48	DRISHTI	2145053514	NDLS-SPJ	
1	KRISHAN KUMAR M M80- NRF	2610298727 42082106 -	NDLS-DBG SS	-		F 5- E- ~ LALMATI YADAV	0 -	 NDLS-CNB	
1	ASTUTI F11- E- ~	2346559656 0 -	NDLS-DBG RC	RCNF A2 11	49	F60- Z	MEDICL -	GN-ASH	-
	AKASH KUMAR	2513405231	NDLS-SV		49	NISHA 54M- Z V	127568 127568 -	NDLS-ASH DP	ACNF A2 0
2	M24- E- ~	0 -	TQ	-	50	PRANAV GARG M20- E- ~	2832048669 0 -	NDLS-CNB GN-CNB	-
3	RITESH KUMAR M26- E- ~	2513389098 0 -	NDLS-ASH GN	-	50	ROHIT K SINGH M36- E- ~	2512393447 0 -	CNB-DBG	-
3	VIRENDER KUMAR M69- E- ~	2610984996 0 -	BNZ-MFP SS	-		SURYANSHU GOENK	2832048669	NDLS-CNB	
4	LAL BABU M54- E- ~	2732322177 0 -	NDLS-MFP TQ	- Save	51	M20- E- ~	0 -	GN-CNB	Save
			-τ		51	SUDHIR KUMAR	2732169391	CNB-DBG	



Team Member (Go to Menu Page)

To view team members and assigned coaches.

Team Members	
Assigned Coaches :	
HHTUSER5	A1,A2,B1,B2,B3,B4,B5,B6,H1,S1
HHTUSER6	\$2,\$3,\$4,\$5,\$6
MODI	IFY ASSIGNMENT

Coach Assignment (Go to Menu Page)

For reassignment of the un-manned coach of user by TS.

A1	A2	B1	B2	B3	B4	В5	
B6	H1	\$1					
ITUSER6	:						
S2	S3	S4	S5	S 6			



	← Coach Assignment	
	HHTUSERS : A1 A2 B1 B2 B3 B4 B5 B6 H1 S1	Click on Reset
Select User	Assign coach S2 to HHTUSERS Leave UN-MANNED X Cancel	

Coaches Assigned Successfully

	÷	Coach	Assignm	nent					
	НН	TUSER5 *	*:						
		A1	A2	B1	B2	B3	B4	В5	
		B6	H1	S1	S2				
	нн	TUSER6 *	•:						
		S3	S4	\$5	S6				
Save Assignment	UN	-MANNEI	D :						
	SAVE	ASSIGNM	ENT	RESET					



Occupancy (Go to Reports Menu Page)

To enable the TTE to provide the complete ISL-to-ISL occupancy to the catering manager after the end of each journey, this page has been provided.

This includes the number of passengers traveled between each set of ISL's, and includes only those pairs where at least one passenger has traveled.

This also includes the standing waitlist passengers, traveling RAC passengers as well as EFT allotted passengers.

The coach-wise, class-wise and totals are auto-calculated here. As well as user can view passenger-wise by using filter for turn-up, not turn-up and not checked passenger.

Occupano	у			ALL	♥ ← Occupanc			
2					A2			
FROM-TO	Food	Denied	TOTAL					
IDLS-CNB	0	2	2	_	FROM-TO	Food	Denied	TOTAL
JDLS-BNZ	0	3	3		NDLS-CNB	0	2	2
IDLS-GKP	0	5	5		NDLS-BNZ	0	3	3
IDLS-DEOS	0	1	1		NDLS-GKP	0	5	5
IDLS-SV	0	8	8		NDLS-DEOS	0	1	1
JDLS-CPR	0	5	5		NDLS-SV	0	8	8
JDLS-SEE	0	1	1		NDLS-CPR		-	5
JDLS-MFP	0	12	12		NDLS-SEE	Attenda	nce Type	1
JDLS-SPJ	0	1	1	_	NDLS-MFP	O ALL		12
IDLS-DBG	0	17	17		NDLS-SPJ	O ALL		1
NB-MFP	0	2	2	_	NDLS-DBG	TU Only		17
NZ-DBG	0	1	1		CNB-MFP			2
EOS-DBG	0	1	1	_	BNZ-DBG	O NT Only		1
OTAL	0	59	59		DEOS-DBG TOTAL	O Not Chec	ked	1 59
1					B1		CANCEL SELE	ст
FROM-TO	Food	Denied	TOTAL		FROM-TO	Ford		
IDLS-CNB	0	12	12		NDLS-CNB	0	12	12
IDLS-ON	0	2	2		NDLS-ON	1	2	2
IDLS-GKP	0	1	1		NDLS-GKP	/•	1	1
IDLS-SV	0	6	6		NDLS-SV	0	6	6
JDLS-CPR	0	4	4		NDLS-CPR	0	4	4
IDLS-HJP	0	6	6		NDLS-HJP	0	6	6
JDLS-MFP	1	15	16		NDLS-MFP	1	15	16
IDLS-SPJ	0	7	7	2	NDLS-SPJ	0	7	7
DIS DRC	0	10	10	2.	NIDLE DRC	0	40	10

Select attendance type



1

Fare Chart Page (Go to Reports Menu Page)

This page has been provided to enable the TTE to get Class wise complete ISL-to-ISL Fare Chart.

This includes Total Fare, Base Fare, Catering charges, Reservation Fee, Superfast fee, Meal Fee and GST.

Ō									
	Fare Chart								
	FARE CA	LCULATOR				FAR	E CHART		
	1		-		1		1	1	
Class	From	То	Total Fare	Base Fare	Cateri ng	Res Fee	Sup. Fee	Mela Fee	GST
IA	NDLS	CNB	1815	1593	0	60	75	0	87
IA	NDLS	ON	1840	1617	0	60	75	0	88
IA	NDLS	ASH	2075	1841	0	60	75	0	99
lA	NDLS	BNZ	2100	1865	0	60	75	0	100
1A	NDLS	GKP	2760	2493	0	60	75	0	132
1A	NDLS	DEOS	2875	2603	0	60	75	0	137
1A	NDLS	SV	3030	2750	0	60	75	0	145
1A	NDLS	CPR	3160	2874	0	60	75	0	151
IA	NDLS	SEE	3275	2984	0	60	75	0	156
1A	NDLS	нјр	3320	3027	0	60	75	0	158
IA	NDLS	MFP	3410	3112	0	60	75	0	163
IA	NDLS	SPJ	3500	3198	0	60	75	0	167
IA	NDLS	DBG	3545	3241	0	60	75	0	169
2A	NDLS	CNB	1085	938	0	50	45	0	52
2A	NDLS	ON	1100	952	0	50	45	0	53
2A	NDLS	ASH	1250	1095	0	50	45	0	60
2A	NDLS	BNZ	1265	1109	0	50	45	0	61
2A	NDLS	GKP	1645	1471	0	50	45	0	79
2A	NDLS	DEOS	1710	1533	0	50	45	0	82
2A	NDLS	sv	1795	1614	0	50	45	0	86
2A	NDLS	CPR	1875	1690	0	50	45	0	90
2A	NDLS	SEE	1940	1752	0	50	45	0	93
2A	NDLS	НЈР	1965	1776	0	50	45	0	94
2A	NDLS	MFP	2020	1829	0	50	45	0	96
2A	NDLS	SPJ	2070	1876	0	50	45	0	99
2A	NDLS	DBG	2100	1905	0	50	45	0	100
3A	NDLS	CNB	775	653	0	40	45	0	37
3A	NDLS	ON	790	667	0	40	45	0	38
3A	NDLS	ASH	895	767	0	40	45	0	43

PRS Data Page (Go to Reports Menu Page)

After NT the passenger those vacant berths send to PRS. By tap on release vacant berths icon (**Remaining berths after clearing RAC, WL etc.**)

≡ HHT 2.7.2	లి	•	≏	រោ <	:	
Duty Station :		NDLS \rightarrow	GKP			
Coaches Assigned :		A1,A2,B1 S4,S5,S6	,B2,B3,B4,B	5,B6,H1,S1,S2,S3,		Tap on Release vacant birth
Remote :		NDLS, CI	NB, ASH			icon after
Private Cash :		₹ 1500				synchronizatio
Last Load Time :		28.11.202	22 13:05:39			
Last Synced Time :						
Network :		Connecte	ed via 4g			
A1 (60) B3 (79) H1 (24) S4 (88)	A2 (58) B4 (78) S1 (88) S5 (87)	B5 S2	(82) (78) (90) (89)	B2 (76) B6 (79) S3 (98) W/L (493)		
Chart Load info						
Remote Chart	WL	Curr	Vac	Fare		
NDLS Y	Y	Y	Y	Y		
✓ Last Synced a	t :			٥		
▲ NEW CHAR:	ſ/DUTY		VIEW	CHART 🛱		

Tap on forward icon to proceed.

erthRelease	Modal		
Berth No	Coach	Src	Dest
39	B1	CNB	DBG
26	A1	CNB	DBG
1	A1	NDLS	DBG
2	A1	NDLS	MFP
3	A2	NDLS	ASH
4	A2	NDLS	MFP
5	A2	NDLS	SPJ
8	A2	NDLS	SPJ
2	B1	NDLS	HJP
3	B1	NDLS	SV
4	B1	NDLS	DBG
5	B1	NDLS	CPR



Berth No Coach Src Dest 39 B1 CNB DBG 26 A1 CNB DBG 1 A1 NDLS DBG 2 A1 NDLS MFP 3 A2 NDLS ASH 4 Confirm Berth Release MFP 5 Do you want to release not used berth SP Doing this would restrict you to use released berth fill next remote only. It is stuggested to make all RAC & Wattlist allotment before doing this. PR 5 CANCEL YES	erthRelease	Modal				
26 A1 CNB DBG 1 A1 NDLS DBG 2 A1 NDLS MFP 3 A2 NDLS ASH 4 Confirm Berth Release MFP 8 Do you want to release not used berths? Doing this would restrict you to use released berth till next remote only. It is suggested to make all RAC & Waitlist allotment before doing this. PP 5 CANCEL YES	Berth No	Coach	Src	Dest		
1 A1 NDLS DBG 2 A1 NDLS MFP 3 A2 NDLS ASH 4 Confirm Berth Release MFP 5 Do you want to release not used berths? Doing this would restrict you to use released berth till next remote only. It is suggested to make all RAC & Waitlist allotment before doing this. MFP 5 CANCEL YES	39	B1	CNB	DBG		
2 A1 NDLS MFP 3 A2 NDLS ASH 4 Confirm Berth Release MFP 5 Do you want to release not used berths? Doing this would restrict you to use released berth till next remote only. It is suggested to make all RAC & Waitlist allotment before doing this. MFP 5 MEP MFP 6 MEP MEP 7 MER MEP	26	A1	CNB	DBG		
3 A2 NDLS ASH 4 Confirm Berth Release IFP 5 Do you want to release not used berths? Doing this would restrict you to use released berth till next remote only. It is suggested to make all RAC & Waitlist allotment before doing this. IPP 5 Do you want to release not used berth till next remote only. It is suggested to make all RAC & Waitlist allotment before doing this. IPP 5 CANCEL YES	1	A1	NDLS	DBG		
4 Confirm Berth Release MFP 5 Do you want to release not used berths? Doing this would restrict you to use released berth till next remote only. It is suggested to make all RAC & Waitlist allotment before doing this. MFP 5 JD JD 6 Mathematical Confirmers JD 7 Mathematical Confirmers JD 8 Do you want to release not used berths? Doing this would restrict you to use released berth till next remote only. It is suggested to make all RAC & Waitlist allotment before doing this. JDG 5 DR Tap o Yes	2	A1	NDLS	MFP		
5 Release 8 Do you want to release not used berths? Doing this would restrict you to use released berth till next remote only. It is suggested to make all RAC & Waitlist allotment before doing this. CANCEL YES	3	A2	NDLS	ASH		
 Bo you want to release not used berths? Doing this would restrict you to use released berth till next remote only. It is suggested to make all RAC & Waitlist allotment before doing this. CANCEL YES 	4	Confirm	Berth	MFP		
2 3 4 4 4 5 10 10 10 10 10 10 10 10 10 10	5			SPJ		
restrict you to use released berth till next remote only. It is suggested to make all RAC & Waitlist allotment before doing this. S CANCEL YES Tap o Yes	8	Do you wan	t to release not used	SPJ		
 3 berth till next remote only. It is suggested to make all RAC & Waitlist allotment before doing this. 5 CANCEL YES 	2			HJP		
4 Waitlist allotment before doing DBG 5 CANCEL YES CANCEL YES	3	berth till ne	xt remote only. It is	SV		
5 CANCEL YES Yes	4	Waitlist allo		DBG		
CANCEL YES	5	this.		CPR		
			CANCEL YES			
					>>	
×					r	
					×	

After tap to forword button a popup will show to confirmation.

User :	🕥	(HHTUSER3)	រុរ <
0.501.	onivolet Romin		
Duty Details :			
Trip ID :		5F60019	
Train Src Date :		18.11.2022	
Train No :		12566 - BIHAR SA	MPARK KRANTI E
Duty Station :		NDLS \rightarrow GKP	
Coaches Assigned :		Δ1 Δ2 R1 R2 R3 R4	4,B5,B6,H1,S1,S2,S3,
Remote : Private Cash :	Warning Alert Berths sent to PRS		
Last Load Time :		OK	1
Last Synced Time :			
Network :		Connected via 4g	
Chart status :			
Chart status : A1 (68)	A2 (58)	B1 (99)	B2 (76)
	A2 (58) B4 (79)	B1 (99) B5 (78)	B2 (76) B6 (79)
A1 (68)			
A1 (68) B3 (79)	B4 (79)	B5 (78)	B6 (79)
A1 (68) B3 (79) H1 (26)	B4 (79) S1 (91)	B5 (78) S2 (90)	B6 (79) S3 (98) W/L (4

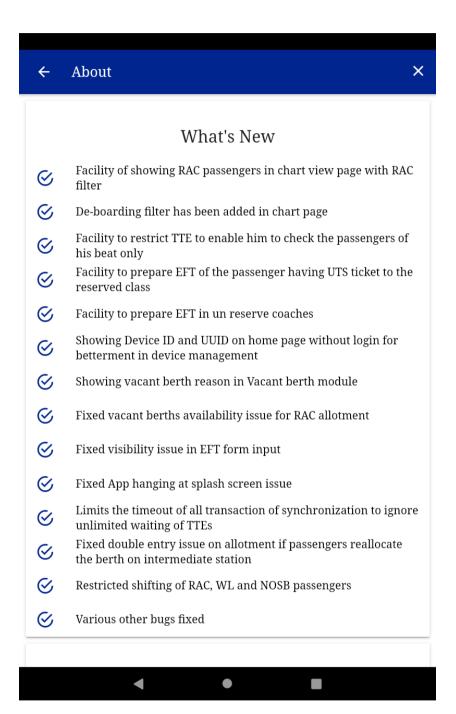
Pass Booking Page (Go to Reports Menu Page)

Pass Booking Page display the all information of those passengers which has been issue pass-booking ticket.

← Pass Booking Passengers			
PASS NO.	NAME AGE/GENDER	SRC DEST	COACH-BERTH
2452578	ABC 25M	NDLS ASH	A1 - NA
2452578	ABC 25M	NDLS ASH	A1 - 44

About Page (Go to Menu Page)

About Page display the all information related to App and all symbols information and meaning of symbols



÷	About			×
		App Info	ormation	
		IMEI Number	bc2debd579948408 13559753355182770000	
		UUID	bc2debd579948408	
		Make & Model	incar T84G	
		App Version	2.7.2-berth-allot-3	
		os version	11	
		Release Date	21 Nov 2022	
	Ha	rdware Serial No	unknown NaN	

Remarks Symbols Information

SH Shifted	GA Got Down At
BA Boarded At	EFT EFT
WC Waitlist Confirm	WS Waitlist standing
ST Standing	RCNF RAC Confirm

← About	×	
Symbols Information		
Pull Differential Data	🕴 Auto Differential Pull Data	
Push Sync Data	 Vacant berth sent to PRS 	
C Refresh page	😫 Mutual shift for passengers	
• Normal shift for passengers	🏌 Got down passengers	
B oarding passengers	🗘 Sync data	
1 Information of PNR	~ Etkt Passenger	
Save chart page in device	• Preview before save	
E Etkt Passengers	V Veg Meal	
C Credit card	Z Concession Ticket	
ES Escorting Staff	\$ Original passenger upgraded	
e Ticket lost	ENV Etkt Non Veg Passenger	
P Pre bought Ticket	Y YTSK Booked Ticket	
D Deny meal	NV Non Veg Food Choice	
& Non Veg Etkt Passenger	% Non Veg non Etkt Passenger	
^ Veg Etkt Passenger	# Non Veg non Etkt Passenger	
* VIP Passenger	YU Quota Code	
/ Then VIP Symbol	! Upgraded passenger	
NRF Non refund across the counter ^ Atas Transfered PNR, Ask for Catering option + Passenger booked under DOCTOR concession Q Serach by PNR and passenger name > Passenger opted for Bedroll FT passenger booked using PASSPORT		



Feedback Page (Go to Menu Page)

Feedback page will be used for TTEs for filling feedback related to HHT application (Like as- chart download, UI design and Data sync problem)

← Feedback Form	
Chart Download	Please Select ✓
Navigation	Excellent 🗸
UI Design	Good ~
Sync Performance	Very good 🗸
Ease to access	Poor 🗸
Remark	User can also give feedback in remark

FEEDBACK SUBMIT

1. Dos And Don'ts:

Dos:

- 1. Always use only the finger for clicking on the screen of the HHT.
- 2. Keep the device away from direct flame or hot stuff.
- 3. Keep the device away from moisture.
- 4. Always log off from the application after all the work has been finished. Also switch off the phone in the device. This saves the battery backup.

Don'ts:

- 1. Use of any other pointing device, like a pen, on the device screen. This may damage the screen and render the device useless.
- 2. Drop the device on the floor.
- 3. Click on the device screen with high force.
- 4. Use the device phone while working with the application.

