



Office of Chief Cashier
South Central Railway
Secunderabad

No.ACP/V.20

Dt. 21.07.2022

Sr.DCMs/ SC, HYB, NED, GNT, GTL, BZA.

Sub: Submission of CR notes with relevant vouchers and instruments through e-mail.

Railway Board is very particular about Cash-in-transit and desires to bring it to barest minimum, In view of the importance of the matter, it is requested to take up this issue with the concerned station staff to ensure that station earnings are remitted to Cash Office for accountal within the stipulated time.

This issue needs regular monitoring. Hence, it is once again requested to look into the matter personally and arrange to initiate necessary action for submission of station earnings through Comml. Couriers **twice** in a week to avoid huge amounts under cash in transit and to bring CIT to **barest minimum**.

Due to bank holiday on 31.07.2022, it is anticipated that delay in submission of TR challans by SBI and their agents to stations. Hence to facilitate timely accountal of earnings and closure of account current, it is requested to arrange to send the Copy of C.R.Notes along with relevant instruments date wise and station wise through e-mail given below in the following dates only.

- Earnings of July : From **01.08.2022 to 03.08.2022**

Email ids: Cash Office/SC - srdccash@gmail.com
Cash Office/BZA - srdccashbza@gmail.com
Chief Cashier/SC - ccofficescr@gmail.com

Please note that provisional credit will be given for the C.R.Notes sent through e-mail. Only after receipt of physical C.R.Notes acknowledgements can be sent to respective stations.

Matter may be please given utmost priority.

This issued with the approval of FA&CAO/T.

(N.Sudhakara Rao)
Asst.Chief Cashier

C/-PFA/SC for kind information please

PCCM/SC for kind information and necessary action please

Sr.DFM/BZA for kind information and necessary action please

Sr.DC/Cash/BZA for information and necessary action

Asst.Chief Cashier

g/c

22/7