



Office of the Principal Chief Commercial Manager  
South Central Railway, Ministry of Railways, Government of India  
Rail Nilayam, Secunderabad -500025 (Telangana)

C.272/G-II/P/Vol.VII

Date: 19.10.23

**Sr.DCM /SC, HYB, BZA, GTL.GNT &NED**

**Sub:** Launching of special Ticket Checking Drive – regarding.

**Ref:** RB Ltr No. 2020/TG-V/S/I dated 18.10.23

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Railway Board vide letter referred above has advised to conduct special drive to prevent ticketless/unauthorized travelling in the upcoming festival/rush period as well as to facilitate ease in getting tickets (copy enclosed).

In this connection, Sr DCMs' are advised to draw an action plan and nominate an officer to monitor the drive for the period 20.10.23 to 27.11.23, wherein special focus should be on misuse of Emergency quota, Concession Quota such as senior citizen, cancer patient etc;. While conducting checks on EQ in trains, the enclosed Performa should be filled and kept as record.

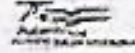
Further, proper functioning of booking counters/ATVMs may be ensured to facilitate ease in ticket booking to passengers. Regular announcements should be made at stations for spreading awareness regarding travelling with valid ticket. The feedback on the drive conducted and the outcome may be submitted to this office by 30.11.23 positively.

Encl: as stated above.

  
(Bhaskar Reddy Pinreddy)  
Dy.CCM/G  
For PCCM



GOVERNMENT OF INDIA (भारतसरकार)  
MINISTRY OF RAILWAYS (रेलमंत्रालय)  
RAILWAY BOARD (रेलवेबोर्ड)



No.2020/TG-V/5/1

New Delhi, dated:18.10.2023

The Principal Chief Commercial Managers,  
All Zonal Railways.

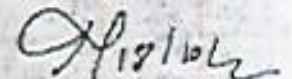
Sub: Launching special ticket checking drive.

At present regular and surprise checks are conducted by Zonal Railways against passengers travelling without ticket/with improper tickets.

2. With a view to prevent ticketless/unauthorized travelling in the upcoming festival/rush period and to facilitate passengers in getting tickets, it is desired that Zonal Railways should take following action:-

- (i) A special ticket checking drive may be launched for the period 20.10.2023 to 27.11.2023. Suitable action may be taken against passengers found travelling without valid travel authority/ ticket as per the provisions of the Railways Act, 1989
- (ii) Special emphasis may be given during this period on checking the accommodation released out of Emergency Quota and reserved accommodation obtained against specific quotas like senior citizen, cancer patient, etc., so as to keep a check on its misuse. The ticket checking staff may be instructed to ascertain the genuineness of the passengers by checking valid prescribed proof of identity.
- (iii) Zonal Railways should nominate senior level officers to monitor these drives at divisional as well as zonal level. Feedback of these drives may be sent to this office by 04.12.2023 positively.
- (iv) Ease in ticket booking may be facilitated by ensuring proper functioning of counters, opening of additional counters as per local requirement, operationalisation of all available ATVMs.
- (v) Passengers intending to book tickets through ATVMs should not be prevented by facilitators.
- (vi) Public address system should be used for spreading awareness regarding travelling with valid authority/ticket and booking tickets through authorized agents & UTsonMobile app/IRCTC website.

3. Necessary instructions may be issued to all concerned accordingly.

  
(Neera) Sharma

Executive Director Passenger Marketing  
Railway Board

Ph.No.-011-23047354

e-Mail ID- edpm@rd.railnet.gov.in  
Room No. 472, 4th Floor,



Office of the Principal Chief Commercial Manager  
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**EMERGENCY QUOTA VERIFICATION FORM**

1.	Train No.		
2.	Date:		
3.	PNR. No.		
4.	Class:		
5.	Coach No.		
6.	Berths/Seats in HO / EQ		
7.	From		
8.	To		
9.	Name of lead passenger & Type of ID & No.		
10.	Passenger Address & Mobile No.		
11.	Type of Ticket	E-Ticket/I-Ticket/System Ticket	
12.	Source of Ticket Purchased		
(a)	Details (Location /Address)		
(b)	E-Ticket	Individual /Agent	
(c)	I-Ticket	Individual/Agent	
(d)	System Ticket	Counter/YTSK/Agent	
13.	Name, Designation & Mobile No. of the Authority whom you approached for recommending EQ Quota in your favour.		
14.	How you are related to the Authority whom you approached for recommending VIP Quota in your favour.		
15.	Has any extra money been paid for securing reservation from Emergency Quota	YES (Please tick if paid)	NO (Please tick if not paid)
(a)	If YES, please mention the amount and name, address & Mobile No. of the person to whom paid.(in figures and words)		
16.	Purpose of your Journey (VIZ. Official/Personal/ Touring including emergency. If Any)		
17.	Remarks If Any		

(Signature of Passenger)

Mobile No:

(Signature of Coach CTI/TTI/TTE)  
(Name/Designation/HQ & Mobile No.)

(Signature of Squad CTI/TTI/TTE)  
(Name/Designation/HQ & Mobile No.)