

**SOUTH CENTRAL RAILWAY**

**Joint Procedure Order**

**(For accommodating Piloting crew in trains- SC Division)**

**Preamble:** The Loco Pilot (LP/ALP) are safety category cadre, deals with running of trains. They need to move in trains from one place to another place ON-DUTY called as Spare movement/Pilot movement from where he has to work the train. Hence making "PILOTING JOURNEY" of these crew comfortable improves alertness, reduces fatigue, and improves safety.

**Points to be followed by Pilot crew in trains:**

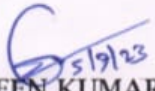
1. Should carry EDP/DCP issued by Lobby. In case of emergency/unavoidable carry ID card.
2. Should carry ID Card proving the identity whenever asked by TTE.
3. Enter coaches (2<sup>nd</sup> AC/3<sup>rd</sup> AC/Sleeper) with due permission of TTE of train or immediately inform TTE after boarding and request for seat availability.
4. If the seat is allotted by TTE, then LP/ALP to occupy those seats without disturbance to the passengers and behave judiciously.
5. Any issue with TTE, no argument, just inform TLC/CC.

**Points to be followed by TTEs in dealing with LP/ALPs:**


1. Allot berth/seat as per the availability of vacancy (2A/3A/Sleeper).
2. Verify the EDP/DCP or ID card for confirmation of Piloting duty of crew.
3. In case of any doubt/issue, need to contact commercial control for confirmation of Piloting movement of crew.
4. Strict prohibition of any misbehavior/argument

**Points to be followed by Crew TLCs & Commercial Control @ Central Control Office - Secunderabad:**

1. Crew TLCs shall inform the movement of Pilot Crew - to Commercial Control -as soon as possible.
2. Commercial Control shall inform the movement of Pilot Crew to - CTI/TTE of the Train- as soon as possible.

  
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Dt: 05.07.2023  
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