



भारत सरकार / Government of India  
रेल मंत्रालय / Ministry of Railways  
दक्षिण मध्य रेलवे / South Central Railway

मं.रे.प्र का कार्यालय,  
Office of the DRM  
विजयवाडा मंडल /  
Vijayawada Division  
वाणिज्य विभाग,  
Commercial Branch  
विजयवाडा, Vijayawada.  
आन्ध्र प्रदेश, Andhra Pradesh

No. B/C.210/Halts/Policy/2022

Dt. 23.11.2022

CCIs of NLR, OGL, TEL, EE, RJY, SLO, TUNI,  
GDV & BVRM sections

Sub: Refund on unused tickets purchased by halt contractors in pre-COVID era – Reg.

Ref: 1. Railway Board Lr. No.2022/TC-II/Refund/Halt Tickets(3400578) dt. 30.08.22

2. Dy.CCM(G)/SC's Lr. No. C.210/G-1/Halt Correspondence/2022 dt. 01.09.22

3. AFA/Station Inspections/SC's Lr. No. A/SI/OBS/Vol.IV/23A dt. 21.10.2022

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With reference to the letters cited above, guidelines were issued by Railway Board to Non-issue the unused tickets purchased by the Halt contractors during Pre-covid pandemic and to issue valid tickets after adjusting the amount of non-issued tickets rather than allowing a cash refund of tickets.

In this connection competent authority ie., Sr.DCM/BZA & Dy.FA&CAO/T/SC have approved to form a Division-wise Committee consisting of Sri T.Ratnakaram, Sr.TIA/PCCM & CCIs of NLR, OGL, TEL, EE, RJY, SLO, TUNI, GDV & BVRM sections to declare such unsold tickets as non-issued tickets as per rule and to follow prescribed guidelines for disposal/ destruction of these non-issued tickets to be done on case-to-case basis after due deliberation and with the approval of Competent Authority.

Sri T.Ratnakaram, Sr.TIA/PCCM is available on CUG No. 9701370587. It is therefore advised to coordinate with the Sr.TIA and assess the value of the unsold tickets left with halt agents purchased during Pre-covid period for implementation of instructions circulated by Railway Board stipulated in the letter at Ref. 1 (copy enclosed).

Digitally Signed by Kiran  
Kumar Perumalla  
Date: 24-11-2022 11:46:03  
Reason: Approved  
P.Kiran Kumar  
DCM/III/BZA  
for Sr. Divisional Commercial Manager  
Vijayawada

Copy to Sri T.Ratnakaram, Sr.TIA/PCCM for information and necessary action.