

दक्षिण मध्य रेलवे

**SOUTH CENTRAL RAILWAY**



महाप्रबंधक का कार्यालय/General Manager's Office,  
रेल निलयम/Rail Nilayam, तीसरी मंजिल/3<sup>rd</sup> Floor,  
सिकंदराबाद/Secunderabad – 500 025.

सं.No.Z/SEC/A/RWAB/LIX

दिनांक/Date: 07.06.2023.

**All PHoDs, DRMs & CWMs**

**Sub: Transforming of Awards – Introduction of 'Rail Seva Puraskar' (RSP) at Zonal Headquarters/PUs/Other Units.**

Ref : Jt.Secy, Rly. Board's Ltr.No.2022/O&M/12/1/1 NRA Policy dated 31.05.2023.

\* \* \*

Vide above reference cited letter, it has now been decided by Railway Board to introduce '**Rail Seva Puraskar' (RSP) at Zonal Headquarters/PUs/Other Units** also, from the year 2023 onwards. Copy of the letter received from Railway Board dated 31.05.2023 is enclosed for kind information and necessary action.

Encl: As above.

  
Dy. General Manager/General

C/- **Secy. to GM** – for kind information of GM.

C/- **AGM** – for kind information.

1603.



भारत सरकार Government of India  
रेल मंत्रालय Ministry of Railways  
रेलवे बोर्ड (Railway Board)



No.2022/O&M/12/1/1 NRA Policy

Dated : 31.05.2023

General Managers,  
All Zonal Railways/PUs  
DG/NAIR & DG/RDSO  
CAO/PLW, Patiala, CAO/WPO, Patna & CAO/RWP, Bela.

*DG/NAIR*  
*Rajou/06*

**Sub: Introduction of 'Rail Seva Puraskar (RSP)' at Zonal Headquarters/PUs/Other Units.**

Attention is invited to Board's letter No. 2023/O&M/12/4 dated 11.04.2023 regarding transforming of Awards in Ministry of Railways.

2. In continuation of above, it has now been decided to introduce 'Rail Seva Puraskar (RSP)' at Zonal Headquarters/PUs/Other Units also from the year 2023 onwards. Rail Seva Puraskar has already been introduced at Divisional Level of Indian Railways.
3. At Zonal Railway Level, Staff of Headquarters, Headquarters controlled units, Workshops etc. who are not covered under RSP at the Divisional level would be entitled for RSP conferred by Zonal Headquarters. Similarly, Staff at Production Unit/Other Unit level would also be eligible for RSP to be conferred by GM/Head of Unit of PUs/Other Units during Railway Week.
4. The details of 'Rail Seva Puraskar (RSP)' at Zonal Headquarters/PUs/Other Units are as under:-
  - a) Name of Award: 'रेल सेवा पुरस्कार' at Zonal Headquarters/PUs/Other Unit.
  - b) To be presented by GM/Head of Unit.
  - c) Number of awardees is restricted to 0.3% of the workforce, excluding the staff working in the Divisions.
  - d) No Cash component.
  - e) Only Merit Certificate will be presented to the awardees.
  - f) List of awardees will be notified after notification of awardees of विशिष्ट रेल सेवा पुरस्कार.
  - g) Following timelines shall be adhered to as per the following schedule from 2024 onwards:

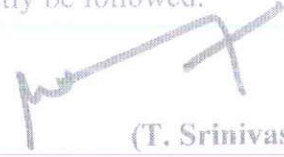
*PHDs*  
*CWMS*  
*level*  
*awards*

Activity	Timeline
Notification	on 1 <sup>st</sup> Jan
Last date of self-nomination	31 <sup>st</sup> Jan
Shortlisting by screening committee	15 <sup>th</sup> Mar
Notification of list of Awardees	after notification of awardees of विशिष्ट रेल सेवा पुरस्कार

Contd...2/-

- b) e-self nomination will be allowed through Human Resource Management System (HRMS) portal from year 2024 onwards.
- i) Details of screening committees will be made available in public domain.

5. Accordingly, all Zonal Railways/PUs/Other Units are advised to take necessary action for calling of nominations, processing and presentation of 'Rail Seva Puraskar' at Zonal Headquarters/PUs/Other Units from the year 2023 onwards. The norms as advised above may strictly be followed.



(T. Srinivas)

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