

**GOVERNMENT OF INDIA**  
SOUTH CENTRAL RAILWAY



Divisional Office, Commercial Branch, Vijayawada

QUOTATION DOCUMENT

**Quotation Notice: 04/2022-23 (parking stands) dt. 23-09-2022**

Name of the work

**Awarding of Parking stand contracts for**  
a period of 90 (Ninety) days on Quotation Basis.

Quotation form issued to: Sri/Smt. \_\_\_\_\_

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Important Instructions / guidelines to the quotationers to attach the following Documents:

- 1) EMD paid in the form of Demand Draft from the Nationalized / Scheduled Bank or Railway cash office.
- 2) Any authorized ID proof for age issued by any state or central government ( i.e., PAN card/ ADHAR card/ Driving license,/Election card /passport etc.,)
- 3) Latest passport size photograph to be fixed in the space provided in the Quotation form.
- 4) Past experience certificate, if any.



SOUTH CENTRAL RAILWAY  
VIJAYAWADA DIVISION

Office of the Divisional Railway Manager,  
Commercial Branch,  
Vijayawada

No. B/C.300/Parking stands/Quotations/2022-23

Date: 23-09-2022

**Quotation Notice No:04/2022-23 (Parking stands). dt.23-09-2022**

The Senior Divisional Commercial Manager, South Central Railway, Vijayawada Division on behalf of the President, Union of India, invites sealed Quotations from the Indian Nationals (above the age of 18 years) / firms for award of parking stand mentioned below for a period of 90 (Ninety) days on temporary basis or finalization of regular tender whichever is earlier.

The details of area of the stand, Earnest Money Deposit, Estimated Reserve Price of quotation value for 90 days are as under:

Sl. No.	Railway Station	Category	Type of Parking stand contract	Area in sq.mtrs	Reserve price for a period of 90 days	EMD
1	BZA	A1	General two wheeler at PO	881.05	9,10,678/-	91,100/-
2	BZA	A1	Premium two wheeler at RO	748.21	8,74,009/-	87,500/-
3	RJY	A	Premium cum Genl two wheeler and Genl Car, at East side/RJY	1476.10	3,99,318/-	40,000/-
4	SLO	A	Premium two wheeler cum General Car	865.27	5,67,899/-	56,800/-
5	TUNI	A	Premium two wheeler	212	1,27,532/-	12,800/-
6	YLM	D	General two wheeler	500	91,000/-	9,100/-
7	CCT	A	General two wheeler cum General Car	150	12,994/-	1300/-
8	BPP	B	Premium two wheeler	100	27184/-	2800/-
9	CLX	A	General Car	75	59,000/-	5900/-
10	NLR	A	General two wheeler/ East side	1816.98	2,42,194/-	24,300/-

Note: In addition to the offered price, the successful quotationer should also pay the GST @ 18%, Cess charges (Rs.1,395 for three months) and **TCS @2.33%** of the contract value.

The quotation form must be accompanied with the above said EMD amount, otherwise quotation will not be considered. The applicants are required to submit their credentials, experience certificate (if any), Age proof certificate, Partnership deed if any, in case of firm/company etc., The conditions stipulated in the Terms and Conditions supplied along with the quotation are binding on the part of quotationer. The Applicant should affix his/her passport size photograph on the quotation form in the space provided for this purpose.

Signature of the Quotationer

The sealed quotation should be dropped in the quotation box placed at the Office of the Senior Divisional Commercial Manager, South Central Railway, Vijayawada Division, Vijayawada before 15:00 Hrs of 30-09-2022. The quotation box will be sealed in the presence of representative of finance at 15.00 Hrs of 30-09-2022. After 15:00 hrs of 30-09-2022, no quotation will be entertained.

The sealed quotation box will be opened at 15:30 hrs on 30-09-2022, in the Sr. Divisional Commercial Manager's Office in the presence of the Commercial and Finance department officials.

**QUOTATION SCHEDULE:**

Commencing date of issue of Quotation forms	23-09-2022
Last Date for issuing quotation Forms	30-09-2022 upto 13:00 Hrs.
Time and date fixed for dropping sealed quotation forms in the quotations Box	From 10:00 hrs of 30-09-2022 to 15:00 hrs of 30-09-2022
Time and date for closing of quotation box	At 15:00 hrs of 30-09-2022
Time and date of opening of quotations	15:30 hrs of 30-09-2022
Location of Quotations Box for dropping sealed quotation forms	Senior Divisional Commercial Manager's office, DRM's office complex, South Central Railway, Vijayawada

If the date of opening happens to be a holiday the Quotations will be opened on the next working day. Notwithstanding the above, the railway administration has the right to reject any or all quotations without assigning any reasons. The decision thereof shall be final.

For further details/down loading quotation forms, please visit our website <http://www.scr.indianrailways.gov.in>. For any clarification in this regard, please contact the office of the under signed.

**Sd/-----**  
**Sr. Divisional Commercial Manager**  
**Vijayawada**

- C/- SD/BZA, SMRs/RJY, SLO, TUNI, YLM, CCT, BPP, CLX and NLR Please arrange to affix the copy of advertisement in all important prime locations of the station premises for information of the public.
- C/- CCIs/BZA, RJY, SLO, TUNI, TEL & CLX - to ensure that the copy of notice is displayed in notice boards and give wide publicity.

Signature of the Quotationer

QUOTATION APPLICATION for awarding of the contract of  
 \_\_\_\_\_ stand at \_\_\_\_\_

Railway Station for a period of 90 (Ninety) days or finalization of regular tender  
 whichever is earlier

To  
 The President of India,  
 Acting through Senior Divisional Commercial Manger,  
 South Central Railway,  
 Vijayawada.

Affix recent  
 passport size  
 photo

Sir,

- 1) In response to your Quotation Notice No.04/2022-23 (parking stands), dt:23-09-2022, I/We Sri./ M/s. \_\_\_\_\_ read the various terms & conditions attached to the quotation/application. I/We agreed to abide by the said terms & conditions and intend to participate in parking stand at \_\_\_\_\_ Railway station and offer an amount of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) for a period of 90 (Ninety) days. I/ We also agree to keep this quotation open for a period of 30 days from the date of opening the quotation and in default there of liable for forfeit of my/ our EMD.

**(Note:1: Tender should submit Quotation document separately for each location**

**Note:2 The bid amount should be written LEGIBLY in ink in figures and in words; where there is a discrepancy between the words and figures, the amount written in words shall be considered. Incomplete / insufficient information and without EMD Quotations will be summarily rejected. Over writings are not permitted.)**

- 2) I/We have paid an amount of Rs. \_\_\_\_\_ /- (Rupees \_\_\_\_\_ only) towards Earnest Money Deposit vide Money Receipt/DD No. \_\_\_\_\_, dated \_\_\_\_\_ issued by the \_\_\_\_\_.

Signature of the Quotationer

- 3) I/We am/are willing to Pay 2.33% (Two point three percent)of income tax on the gross contract value as per section 206 of Income Tax Act. 1961.
- 4) I/ We personally visited the parking site, confirmed total earmarked area and satisfied before participating quotation for parking stand at \_\_\_\_\_ location of the above Railway station.
- 5) The successful quotationer will be allowed to charge the rates on parked vehicles as shown below fixed by the administration:

**I/We submitted the following details:**

1. Name of the applicant :
2. Age ( Below 18 years Age are not eligible to participate in the quotation) :
3. Educational qualifications :
4. Present postal Address for communication/ Correspondence :
5. Experience if any in this field :
6. Financial Status of the quotationer :

Declaration: I/We have completed the 18 years Age and undertake that in the event of any information given above being found to be false or inaccurate in any respect, the license issued shall liable to be cancelled.

**Signature of the Applicant:**

**Name & address:**

**Date:**

Signature of the Quotationer

NEFT Particulars of the Quotationer		
1	Name of the contractor	
2	Place	
3	Bank Name	
4	Bank Code No	
5	PAN Number	
6	Bank Address	
7	Branch Telephone / Fax No	
8	Contractor Account No	
9	Type of Account	
10	IFSC Code for NEFT	
11	IFSC Code for RTGS	
12	Quotationer's Name as per Account	
13	Telephone No/Cell No of Quotationer	
14	Quotationer's E-mail ID, if any	
15	GST No.	
16	MAIL ID	

**Signature of the applicant.**

Signature of the Quotationer

Terms & Conditions for accepting Sealed Quotations for **Parking stands** on temporary basis for a period of 90 (Ninety) days or finalization of regular tenders whichever is earlier.

1. The Quotation Forms will be available in the office of Sr.Divisional Commercial Manager, South Central Railway, Vijayawada. The quotation should be submitted in a sealed cove super scribed "Quotation for \_\_\_\_\_ **parking stand at \_\_\_\_\_ Railway Station**".
2. The offerer in his own interest may visit the site and should satisfy himself before applying for the parking stand. Any dispute regarding Area/Boundaries or any other deficiencies will not be entertained after allotment of contract.
3. The applicant should submit separate application for each location. The sealed quotation should be submitted in superscribed as "Quotation for \_\_\_\_\_ **parking stand at \_\_\_\_\_ Railway station**".
3. The successful applicant **has to pay** the entire bid amount as license fee for 90 days period, **in advance before taking up parking contract**. The payment should be paid in the form of Demand Draft from any nationalized / Scheduled bank to be drawn in favour of Senior Divisional Finance Manager, S.C. Railway, Vijayawada.
4. All intending applicants should note that just offering highest bid amount does not accrue any right to claim the license. Divisional Railway Manager (commercial), South Central Railway, Vijayawada reserves the right to reject any or all quotations without assigning reasons, and does not bind himself to accept the highest or any quotation.
5. The successful bidder should take up the parking stand contract within the stipulated time prescribed in letter of acceptance i.e., within three days period, and any non-response/withdrawal from the license, will lead to legal action proceedings under laws apart from forfeiting the EMD paid.
6. **A) EMD amount:** Earnest Money Deposit should be 10 % of the three months contract value. No concession is allowed in respect of payment of Earnest Money Deposit. Each application must be attached with an original money receipt/DD in respect of the \_\_\_\_\_ parking stand at \_\_\_\_\_ Railway station, which shall have to be paid to the Divisional Cashier (Pay) South Central Railway, Vijayawada or in the form of Demand Drafts, Banker cheques / Pay orders to be drawn in favor of Sr. Divisional Finance Manager, S.C. Railway, Vijayawada. Without payment of EMD amount quotations will not be considered and disqualified.

Signature of the Quotationer



**B) license fee:** The Successful quotationer shall pay 90 days period license fee (as quoted towards bid amount in the quotation) and other charges as advised by the administration, in advance before taking up the contract and also execute Agreement with Railway administration before taking up the contract. Partial payment of license fee shall not be allowed under any circumstances.

7. If the licensee fails to take up the contract within the time stipulated by the Administration, the contract shall stand cancelled and the amount paid by him as earnest money deposit shall be forfeited. After depositing of quotations any withdrawal of offers in any manner will not be considered.
8. The Licensee should complete full tenure of contract. No refund will be granted if the licensee leaves the contract in between.
9. If the area is required by the Administration for any other purpose before completion of the contract, the license fee for the balance period will be refunded.
10. The bid amount should be legibly written in ink both in figures and in words. When there is discrepancy between the words and figures, the amount written in words shall be considered.
11. Quotations will be opened and scrutinized by the Railway Officials in presence of such of those applicants who choose to attend.
12. The EMD amount of the unsuccessful quotationers will be returned after finalization of offers.
13. The licensee is required to use only earmarked space for the stand. Any violation in this regard not only attracts imposition of proportionate bid amount as penal rent but also cancellation of license together with forfeiture of Earnest money deposit.
14. The licensee or his agent must be present at the parking stand daily round the clock or as specified from time to time by the Railways.
15. The licensee of the stand shall be a license holder and he shall be responsible for compliance of the various labour laws and other statutory requirements. No sublease shall be entertained.
16. **Payment of Taxes:** The successful quotationer is required to pay 2.33% of Income tax on the contract value as per section 206 of Income Tax Act.1961, GST @ 18% of the contract value, Cess charges of Rs.1395 for three months and any other charges on demand by the administration, as well as and any other taxes as levied by Government of India from time to time.
17. The GST @18% should be paid along with the license fees.
  - 1) GST Registration number should be furnished.
  - 2) GST Act and Rules are applicable from time to time.
  - 3) No bills will be accepted without GST registration.

Signature of the Quotationer

18. The Parking Fee to be charged by the licensee for Cycle/Motor Cycle/Car

in Rs.

Station category	General parking stands				Premium parking stands		
	Vehicle type			Duration	Vehicle type		Duration
	Cycle	Scooter/ M. Cycle	Car		Scooter/ M.Cycle	Car	
A-1	4/-	10/-	30/-	3 hours or part thereof	10/-	40/-	1 hour or part thereof
A & B	3/-	5/-	20/-	4 hours or part thereof	8/-	30/-	2 hours or part thereof
D, E & F	3/-	5/-	20/-	6 hours or part thereof	8/-	30/-	3 hours or part thereof

**Monthly Charges for General Parking Stands:**

Station category	For General public			For Railway Employees		
	Vehicle type			Vehicle type		
	Cycle	Scooter/Motor Cycle	Car	Cycle	Scooter/ Motor Cycle	Car
A-1	400/-	1,000/-	3,000/-	100/-	200/-	750/-
A & B	225/-	375/-	1,500/-	75/-	150/-	375/-
D, E & F	150/-	250/-	1,000/-	50/-	100/-	250/-

**Note:** No monthly charges are applicable for Premium Parking stands.

19. In the event of any question, dispute or difference arising under this conditions of or in connection with this license (except as to any matters the execution of which is specially provided for these conditions) the same shall be referred to sole Arbitrator a Gazetted Railway Officer appointed to be Arbitrator, by the Principle Chief Commercial Manager, South Central Railway. The Gazetted Railway Officer appointed as Arbitrator, however will not be one of those who had opportunity to deal with matters to which the license relates or who in the course of his duties as Railway Servant has expressed views on all or any of the matters under dispute or difference. The Award of the Arbitrator shall be final and binding on the parties to this contract. No person other than a person appointed by the Chief Commercial Manager, South Central Railway, shall act, as Arbitrator and if for any reason that is not possible the matter is not be referred to Arbitrator at all. Subject to the provisions of the aforesaid Arbitration & Conciliation Act 1996 and the rules there under & any statutory modification thereof shall apply for arbitration proceedings under this clause.

Sr. Divisional Commercial Manager  
S.C. Railway, Vijayawada.

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Signature of the Quotationer