



अरुण कुमार जैन
ARUN KUMAR JAIN



सत्यमेव जयते
भारत सरकार Govt. of India
रेल मंत्रालय Ministry of Railways

महाप्रबंधक (प्रभारी)
दक्षिण मध्य रेलवे
रेल निलयम, सिकंदराबाद - 500 025
General Manager (In-Charge)
South Central Railway
Rail Nilayam, Secunderabad - 500 025

No. SCR-HQMech(EnHM)/44/2020

Date: 11.08.2022

All PHODs
All DRMs

Sub: Swachhta Pakhwara from 16th Sept.2022 to 2nd Oct' 2022
Ref.: RB Lr.No. 2022/EnHM/08/01/Sw/Pakh dated 01.08.2022

Vide letter cited under reference, Board has advised to carry out in the forthcoming Swachhta Pakhwara (16thSept. to 2nd Oct'2022) in its true spirit (duly observing all COVID protocols) by involving participation of all stakeholders to make a visible impact on cleanliness.

During Swachhta Pakhwara each day has been assigned with different activities to be taken up and the main theme for each day are given as under.

Date	Programme
16.09.2022	Swachh Awareness
17.09.2022	Swachh Samwad (Cleanliness dialogue/Public)
18.09.2022	Swachh Samwad (Cleanliness dialogue/In-house)
19.09.2022	Swachh Stations (Clean Stations)
20.09.2022	Swachh Stations (Clean Stations)
21.09.2022	Swachh Railgaadi (Clean Trains)
22.09.2022	Swachh Railgaadi (Clean Trains)
23.09.2022	Swachh Parisar (Clean Work Places)
24.09.2022	Swachh Parisar (Clean Residential Premises)
25.09.2022	Swachh Aahar (Clean Food)
26.09.2022	Swachh Aahar (Clean Food)
27.09.2022	Swachh Neer (Clean Water)
28.09.2022	Swachh Neer (Clean Water)
29.09.2022	Swachh Prasadhan (Clean Toilets)
30.09.2022	Swachh Competition and Review/Briefing
02.10.2022	Sewa Diwas (Community Service Day)

Details of day wise programmes to be organized along with actionable points and activities to be focused for improvement of cleanliness at major stations are enclosed.

During the Pakhwara the following activities should be invariably carried out.

- 'Swachhata Pakhwara' should be carried out with the objective to make Swachhata everyone's business.
- Swachhata Pakhwara should be observed from 16th Sept.2022 upto 2nd Oct.2022, the birth anniversary of Mahatma Gandhi.
- 2nd October should be observed in a befitting manner.
- Special focus to be given on cleanliness of trains and stations (including approaches to major stations) and collection of plastic waste.
- Webinars on Swachhata may be organized in Divisions and other field units.

..2

"Message to all Railwaymen for Active participation & to ensure the success of Swachhta Pakhwara-2022"

- vi. Awareness to be created regarding ban of single use plastic and instead encourage use of cloth bags, Infographics & animation videos regarding single use plastic ban, provided by MoEFCC and circulated vide RB's letter No.2019/EnHM/11/01/Plastic Waste Mgmt. Dt 13.07.2022, may be used for this purpose. Cloth bags can be distributed in coordination with NGOs/Charitable Trusts.
- vii. Announcements on stations to create awareness about cleanliness among passengers.
- viii. Posters/Boards should be of bio-degradable variety. PVC is to be avoided.
- ix. Focus on cleanliness of toilets and drains.
- x. Office buildings to be cleaned by weeding out old records, furniture, unused items.
- xi. Regular update on social media through CPROs/Publicity wing on Twitter, Facebook, Instagram etc.
- xii. Innovative practices on Swachhata to be widely disseminated through social media.
- xiii. Awards may be given to units who have performed exceptionally well in Swachhata.
- xiv. Details of activities

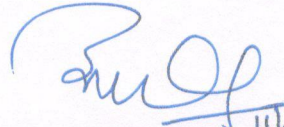
Accordingly, all the Divisions should take appropriate action as detailed in befitting manner. At divisions it is advised that field unit in charge officers/supervisors should ensure cleanliness drive at stations, trains, depots, yards, colonies and other units as mentioned in the annexure and submit consolidated report to be given on day-to-day basis with photographs.

CRSE is nominated as Nodal officer at Head Quarters level and ADRMs are nominated as nodal officers at Divisional level.

ADRM should submit consolidated report on day-to-day basis with photographs by 9:00 hrs of the next day to CPRO and CRSE through e-mail (cpro.scrhq@gmail.com & enhmscr@gmail.com) CRSE will in turn consolidate and transmit to Railway Board.

In addition photographs with small captions may also be shared on kaizala "Team SCR Achievements" for getting instant updates on the activities to publicize on social media (Facebook & Twitter)

Encl: As above & day wise programme.


(Arun Kumar Jain) 11/08/2022
GM (Incharge)/SCR

Copy to:

CPRO/SC & CRSE/SC for information and necessary action.

All ADRMs for information and necessary action.

All CWMs for information and necessary action.

Zonal Secy. of Associations of SCR MU, SCRES, SCRSC & ST, RPF staff & OBC to take active part in the Swachhta Pakhwara-2022 drive.

"Message to all Railwaymen for Active participation & to ensure the success of Swachhta Pakhwara-2022"



Annexure

Swachh Awareness

(Date: 16.09.2022)

Activities to be taken up:

- Swachhta pledge on “Cleanliness & Single Use Plastic” ban to Railway staff and their families as well as Safai karmacharis.
- Organizing Prabhat Pheris in the morning with the slogan “Swachh Rail Swachh Bharat” to raise awareness of all railway employees and their families to ensure cleanliness and “Single Use Plastic” ban in the vicinity of their habitat.
- Nukkad Nataks on “Single Use Plastic” ban and cleanliness to be organized with the help of NGOs, Religious bodies and School children for creating awareness about cleanliness.
- Organizing Shramdan and Tree plantation.
- Curbing Single Use Plastic (SUP) and discourage use of Plastic.
- To continue focus on “Hygiene and Sanitation” according to the guidelines/instructions of COVID-19.

Swachh Samwad

(Cleanliness dialogue/Public & Cleanliness dialogue/In-house)

(Dates: 17.09.2022 & 18.09.2022)

Activities to be taken up:

- Seminar on hygiene & sanitation and upkeep of railway stations by involving NGOs, Charitable institutions, Scouts & Guides.
- Unions and all employees to undertake cleanliness drive on their nearest railway stations by involving passengers and other Stakeholders.
- Organizing Seminar and workshops on hygiene & sanitation and upkeep of railway colonies and other institutions on railway premises.
- Cloth bags to be distributed in place of plastic carry bags to create awareness in rail users.
- Organizing Cleanliness awareness campaign on use of bio-toilets
- Organizing Cleanliness awareness campaigns by displaying Anti-littering notices in all the institutions on the Railway premises like Railway Colonies, Rest Houses and Dormitories, running Rooms, Hospitals and Health Units, Colleges and Schools. For this use of CCTVs, Awareness posters and slogans, Nukkad shows etc may be undertaken.
- Administering Swachhta pledge to the passengers through pamphlets.
- To continue focus on “Hygiene and Sanitation” according to the guidelines/instructions of COVID-19.

Swachh Stations (Clean Stations)

(Dates: 19.09.2022 & 20.09.2022)

Activities to be taken up:

- Intensive Cleanliness drive at all NSG-1 to 4 category stations.
- Availability and working of cleaning machines, tools & plants, protective gear for cleaning staff must be ensured.
- Ensure adequate provision of dustbins at stations.
- Campaign for “Fill dustbin” and “Donate a Dustbin” to generate awareness.
- Cleanliness of drains & toilets to be focused.
- Inspecting upkeep and stacking of hydrant pipe in proper manner.
- Cleaning of drains at stations and other units.
- Awareness posters on Swachhta & Single use plastic ban to be displayed at prominent locations.

“Message to all Railway men for Active participation & to ensure the success of Swachhta Pakhwara-2022”

(Page 1 of 6)

	Swachh Rail Swachh Bharat Swachhta Pakhwara from 16th Sept-2022 to 2nd Oct-2022	
---	--	---

Annexure

- Audio/video messages to be displayed on digital screens at stations & offices for creating an impact against plastic.
- Educate the Vendors not to use single use plastic.
- Display the posters at prominent places in stations on Replacements/Substitutes for plastic items such as plastic spoons/bags/straws, plates cups etc to educate people to adopt alternative measures and uses of biodegradable material.
- Cloth bags to be distributed in place of plastic carry bags to create awareness in rail users.
- Bins for “Plastic Only” to be provided at prominent places in stations.
- Encouraging segregation of waste by setting up of separate dustbins.
- Installation of Plastic bottle crushers with CSR funding so that plastic thrown does not choke drains or water outlets.
- Efforts should be made to ensure at least one platform at important stations to be “zero waste”, i.e. litter free.
- Ensure equipment using Solar Power should be functional, wherever installed.
- To continue focus on “Hygiene and Sanitation” according to the guidelines/instructions of COVID-19.

SNo	Station Name	Station Code	Division Code	Station Category	Officer Nominated
1	Secunderabad	SC	SC	NSG-1	FA&CAO/F&B
2	Kacheguda	KCG	HYB	NSG-2	CME/Plg.
3	Hyderabad	HYB	SC	NSG-2	CCM/PS
4	Begumpet	BMT	SC	NSG-4	CE/TM
5	Lingampalli	LPI	SC	NSG-3	CPO/G
6	Kazipet Jn.	KZJ	SC	NSG-3	CRSE
7	Warangal	WL	SC	NSG-3	Dy.CSO/Mech
8	Khammam	KMT	SC	NSG-3	Dy.CEE/Plg/HQ
9	Kurnool Town	KRNT	HYB	NSG-4	Dy.CPO/A&R/HQ
10	Nizamabad	NZB	HYB	NSG-3	Dy.CCM/Claims
11	Vijayawada	BZA	BZA	NSG-2	Dy.CSTE/Signal/HQ
12	Guntur	GNT	GNT	NSG-3	Dy.CMM/GP&S&IC

(Note: Nominated officer has to carry out the inspections on any one of the above schedule dates on the theme and submit the reports to enhmscr@gmail.com)

Swachh Railgaadi (Clean Train)
(Dates: 21.09.2022 & 22.09.2022)

Activities to be taken up:

- Intensive inspection of identified special train at Station by team of officers/supervisors and staff in all OBHS trains.
- Feedback of passengers and provision of award for OBHS staff/supervisors for Best OBHS train.
- Ensure displaying Do/Don'ts posters for passenger regarding cleanliness, anti-littering in coaches.
- Intensive inspection/Cleaning of trains at washing lines by team of supervisors/officers in primary base rakes and stabled rakes.
- Train inspection to include checking of toilets, inside and outside cleaning, quality of linen with special attention on pantry car cleaning.
- Provision of award to the contractual supervisor/staff for best performance during their contract period/no complaint of passenger throughout the year.

“Message to all Railway men for Active participation & to ensure the success of Swachhta Pakhwara-2022”

(Page 2 of 6)

	Swachh Rail Swachh Bharat Swachhta Pakhwara from 16th Sept-2022 to 2nd Oct-2022	
---	--	---

Annexure

- OBHS staff to continue focus on personal & passengers interface areas “Hygiene and Sanitation” in trains particularly keeping in mind the ongoing COVID-19.

SNo.	Train No. & Name	Station	Officer Nominated
1	12727/28, Godavari Exp. (HYB – VSKP)	HYB	CRSE
2	12721/22, Dakshin Exp. (HYB – HNKM)	HYB	CESE
3	17229/30, Sabari Exp. (HYB – TVC)	HYB	CTO
4	12785/86, Mysore Exp. (KCG – MYS)	KCG	Dy.CME/DSL
5	12703/04, Falaknuma Exp. (SC – HWH)	SC	Dy.COM/Chg
6	12701/02, Mumbai Exp. (HYB – CSTM)	HYB	Dy.CCM/PRS
7	12737/38, Gowthami Exp. (LPI – COA)	LPI	Dy.COM/Goods
8	12764/63, Padmavati Exp. (SC – TPTY)	SC	Dy.CME/Plg.
9	12791/92, Danapur Exp. (SC – DNR)	SC	Dy.CMM/Loco
10	17058/57, Devagiri Exp. (SC – CSMT)	SC	Dy.CSTE/P/HQ
11	12715/16, Sachkhand Exp. (NED – ASR)	NED	Dy.CME/WS
12	12707/08, Samparkranti Exp. (TPTY – NZM)	TPTY	Dy.CME/C&W/HQ
13	12723/24, Telangana Exp. (HYB – NDLS)	HYB	EEE/Chg & EMU/HQ

(Note: Nominated officer has to carry out the inspections on any one of the above schedule dates on the theme and submit the reports to enhmscr@gmail.com)

Swachh Parisar (Clean Work Places & Clean Residential Premises)
(Dates: 23.09.2022 & 24.09.2022)

Activities to be taken up:

- Intensive drive should be undertaken to clean and improve cleanliness in Railway Offices, Hospitals/ Health units, Schools, Coaching Depots, Retiring rooms, Running rooms, Rest house, Waiting halls, dormitories and crew lobby's etc.
- All employees may lead the efforts to curb the use of single-use plastic. In this regard, following actions may be undertaken.
- At Zonal / Divisional offices / Field unit offices may curb the use of “Single Use Plastic / disposable plastic items including
 - a) All types of plastic carry bags
 - b) Plastic / thermocol (polystyrene) disposable cutlery including cups / glass, bowls, glasses, forks, spoons, containers, straws etc. used for serving eatables/drinks.
 - c) Artificial flowers, banners, flags, flower pots, PET plastic water bottles, Plastic folders, trays etc. and any other plastic material for which an alternative exists.
 - d) Promote and practice source segregation
- Avoid using of bottled water in official meetings/conferences/workshops etc. and instead, to make arrangements for providing drinking water that do not result in the generation of plastic waste.
- Intensive drive to clean up garbage in railway colonies.
- Efforts for segregation of waste and provision of dustbins are given a push for wet & dry waste.
- Children to be encouraged to keep the premises clean.
- Beautification of premises by pruning of trees. Plantation and Landscaping.
- To continue focus on “Hygiene and Sanitation” according to the guidelines/instructions of COVID-19.

“Message to all Railway men for Active participation & to ensure the success of Swachhta Pakhwara-2022”

(Page 3 of 6)



Annexure

Swachh Aahar (Clean Food)
(Dates: 25.09.2022 & 26.09.2022)

Activities to be taken up:

- Intensive cleaning of all canteens, food stalls.
- To ensure to provide clean and hygienic environment at
 - a) Static Catering Units,
 - b) Mobile Catering Units,
 - c) Restaurants, food stalls & other catering services.
- Inspection of base kitchens/other kitchens to ensure cleanliness, hygiene and quality of food.
- Medical checkup, Cleanliness and hygiene of cooks, bearers/other workers. Ensure protective gear/clothing.
- Proper handling and disposal of kitchen waste, catering waste and garbage. Provision of dry & wet dustbins to be made available.
- Benefits of segregations at source should be explained to them.
- Inspection of pantry cars by team of officers and staff and propagating awareness on cleanliness & hygiene among pantry car staff.
- Conducting inspection of pantry car utensils, food stuff and its store area, medical fitness of pantry car staff for cleanliness and hygiene.
- Utensil cleaning method, waste disposal system.
- Provision of compactors i.e. smart bins in Pantry cars to be encouraged.
- Cleanliness and hygiene of cooks, bearers/other workers. Ensure protective gear/clothing.
- Educate the Vendors not to use single use plastic.
- To continue focus on "Hygiene and Sanitation" according to the guidelines/instructions of COVID-19.

SNo.	Description	Station Code	Officer Nominated
1	Catering stalls	SC	CHD
2	Catering stalls	HYB	CCM/PM
3	Catering stalls	BZA	CMS/BZA
4	Catering stalls	GNT	CMS/GNT
5	Catering stalls	RU & TPTY	CMS/GTL
6	Catering stalls	AWB	CMS/NED
7	Catering stalls	KCG	CMS/HYB
8	Catering stalls	KMT	CMS/SC

SNo.	Train No. & Name	Officer Nominated
1	12285, NZM Durgam Exp. Pantry Car	CCM/FS
2	12723, Telangana Exp. Pantry Car	CSTE/P-II
3	12704, Falaknuma Exp. Pantry Car	Dy.CME/DSL
4	12721, Dakshin Exp. Pantry Car	Dy.CCM/G
5	12791, Sec-Danapur Exp. Pantry Car	Dy.CPO/Gaz.
6	17020, Jaipur Spl., Pantry Car	Dy.COM/FOIS

(Note: Nominated officer has to carry out the inspections on any one of the above schedule dates on the theme and submit the reports to enhmscr@gmail.com)

"Message to all Railway men for Active participation & to ensure the success of Swachhta Pakhwara-2022"

(Page 4 of 6)



Annexure

Swachh Neer (Clean Water)
(Dates: 27.09.2022 & 28.09.2022)

Activities to be taken up:

- Intensive inspection of all Water installations including filter plants, for pre and post filtration quality of water, source of water supply.
- Inspection of cleanliness and hygiene maintained at filtration plants.
- Conducting drive for making drinking water tap area clean at stations.
- Inspection of water vending machines.
- Cleaning of water coolers. Checking the quality of water in water coolers, taps etc.
- Educating the staff to ensure proper stacking of hydrant pipes at coach water filling points (at stations & coaching depots) to ensure hygiene.
- Efforts to be made for setting up rain harvesting plants and recycling plants should be strengthened.
- Inspection of all Water installations including in offices, Railway Colonies, Hospitals, Health Units, Schools etc.
- To ensure
 - a. Availability of water testing kits & chemicals.
 - b. Cleanliness of water storage tank & adequate capacity.
 - c. Good condition of water supply pipe lines.
- To check competency certificates of water testing officials.

SNo.	Station Name	Station Code	Division	Category	Officer Nominated
1	Secunderabad	SC	SC	NSG-1	CE/SD
2	Hyderabad	HYB	SC	NSG-2	CE/Works
3	Kacheguda	KCG	HYB	NSG-2	CEE/Con
4	Lingampalli	LPI	SC	NSG-3	CMM/S
5	Kazipet Jn.	KZJ	SC	NSG-3	CMPE/DSL
6	Begumpet	BMT	SC	NSG-4	Dy.CCM/Claims
7	Warangal	WL	SC	NSG-3	Dy.CE/TM
8	Khammam	KMT	SC	NSG-3	Dy.CE/P&D
9	Nizamabad	NZB	HYB	NSG-3	Dy.CAO/G
10	Guntur	GNT	GNT	NSG-3	Dy.CME/Plg.
11	Vijayawada	BZA	BZA	NSG-2	Dy.CSTE/Plg
12	Kurnool Town	KRNT	HYB	NSG-4	AHO

(Note: Nominated officer has to carry out the inspections on any one of the above schedule dates on the theme and submit the reports to enhmscr@gmail.com)

Swachh Prasadhan (Clean Toilets)
(Date: 29.09.2022)

Activities to be taken up:

- Intensive Cleaning of all toilet blocks at railway stations, coaching depots, sheds, workshops, offices, trains and surrounding areas.
- Ensure water availability.
- Attention to be paid towards leaking of pipes, drainage systems and replacing of broken items.
- People should be encouraged with the help of Nukkad Nataks to desist from open defecation in areas approaching railway stations or on tracks.

"Message to all Railway men for Active participation & to ensure the success of Swachhta Pakhwara-2022"

(Page 5 of 6)



Annexure

Swachh Competition and Review / Briefing
(Date: 30.09.2022)

Activities to be taken up:

- A sense of healthy competition for cleaning to be inculcated.
- Commendation to be given to those units which are found perennially/regularly cleaned
- Recognition to supervisors / staff working on cleaning activities.
- Due coverage of the drive to be ensured in social/print/electronic media.
- A press release should be issued highlighting major outcomes of Swachhta Pakhwara.
- A press conference needs to be organized by divisions at the conclusion of their Pakhwara to highlight the activities and initiatives undertaken.
- Ensuring better branding and publicity of Pakhwara activities in electronic and print media platforms. They need to make use of social media such as mygov., Twitter and Facebook extensively for the purpose.

Sewa Diwas (Community Service Day)
(Date: 02.10.2022)

Activities to be taken up:

- Railways should seek cooperation from general public, railway employees & their families and other stake holders, NGOs/Charitable organizations to not litter the Railway premises and to keep it clean.
- Organize Seminars and workshops by involving NGOs/Charitable organizations on hygiene & sanitation and upkeep of railway stations, colonies and other institutions on railway premises.
- Awareness on curbing Single Use Plastic (SUP) and discourage use of Plastic.
- Swachhta pledge can also be administered through pamphlets.
- Cooperation of passengers is sought in keeping the coach clean through PA system and Audio/Video to be displayed on digital screens at stations.
- To continue focus on "Hygiene and Sanitation" according to the guidelines/instructions of COVID-19.
