

**Note**

Sub: Nomination of Inspectors & Supervisors at Stations for pre-arrangements for GM's annual inspection 2022-23 in BZA-GDR section-Reg.

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In view of revised GM's annual inspection in BZA-GDR section in the 4<sup>th</sup> week of Oct' 2022, the following Inspectors are nominated for stations in the section for close monitoring and effective functioning of all commercial units at major stations is here under.

S No	Name of the staff Sri/Smt	Designation	Station
1.	A.R.K.Prasad	CCI/Sr.DCM/O/BZA	OGL
2.	K.V.S.G.Nagalakshmi	CCI/Sr.DCM/O/BZA	TEL
3.	D.Umashankar	CCI/Sr.DCM/O/BZA	BTTR & PGU
4.	K.V.S.B.Srinivas	CCI/Sr.DCM/O/BZA	NLR
5.	D.Satish Kumar	SCI/Sr.DCM/O/BZA	GDR
6.	D.Praveen Kumar	SCI/Sr.DCM/O/BZA	BPP
7.	Ch.Pradeep Chandra	SCI/Sr.DCM/O/BZA	CLX

Sl.No.	Name of the staff Sri/Smt	Designation	Duties
1	Sk.Subhani	CCI/Catg Sr.DCM/O/BZA	To look after all catering related issues in the section in coordination with other Section Catering Inspectors.
2	M.K.V.Jagan	CTI Sr.DCM/O/BZA	To look after all ticket checking related issues & TTEs' Rest House/GDR in the section in coordination with CTI/G/BZA.

All the above inspectors should ensure the following at their nominated stations.

1. All the equipments pertaining to UTS, PRS, PMS and FOIS are in working condition.
2. All the Commercial records & statistics are kept up-to-date, neat and tidy.
3. Clearance of Station outstanding, if any.
4. All the commercial contracts in the station are updated and all the relevant documents are available with the concerned.
5. Availability of all the Amenities in working condition.
6. All other matters pertaining to Commercial Working.

Sri A. Kotesb Kumar CCI/Sr.DCM/O/BZA and Sri P.Pawan Kumar, SCI/Sr.DCM/O/BZA shall look after all the matters related to Staff and Stores & Amenities at stations in BZA-GDR section.

  
Sr. DCM/BZA 6/9/22

C/-: DCM/I, DCM/II, ACM/I & ACM/II - for information and NA.

C/-: CCI/NLR, OGL & TEL - for information and NA