



## SOUTH CENTRAL RAILWAY

General Manager's Office,  
Secunderabad - 500025.

No. SCR/HQ/GMO/2023 (65302)

Date: 27.10.2023.

### All concerned

Sub: Simplified procedure for re-appropriations under CAPEX - reg.

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The present process followed for re-appropriation of funds within the Plan Heads has been reviewed with a view to reducing the delay in processing of such proposals duly reducing the layers through which the proposal is moved. In order to cut down the delays and expedite proposals for concurrence of PFA and sanction of GM for re-appropriation, the following **modified procedure is issued**:

- a) In each department, one SAG officer has been nominated as the Nodal Officer for initiation of re-appropriation proposals pertaining to the Plan Heads controlled by that department as follows:

Sl. No.	Plan Head	Nodal Officer	Sl. No.	Plan Head	Nodal Officer
1	1100	CE/C/P&S	10	3000	CE/RSW
2	1400		11	3100	CTE
3	1500		12	3200	CBE
4	1600	CTPM	13	6400	CPDE
5	1700	CCM/PM	14	2900	CSTE/Plg.
6	5300	CCM/PS	15	3300	
7	2100	CME/Plg.	16	3600	CEGE
8	4100		17	5100	CPO/Admn. or Dy CPO/Cord
9	4200		18	6500	

The Divisions/Field Units shall submit their proposal for re-appropriation of funds within the same Plan Head to the Nodal Officer concerned.

Before initiating any proposal for re-appropriation, the Nodal Officer shall obtain requisite information as per the Railway Board's standard proforma annexed to ED/Finance (Budget)'s Lr.No.2011-B-174 dated 26.08.2021 after consulting the relevant officers both in the Divisions/Field Units as well as in Headquarters to identify the works where the outlay in the current FY is inadequate and the other works where the outlay is presently more than required within the same Plan Head and Source (say PH-1600 Source-Capital).

- b) All other extant instructions of Railway Board issued from time to time will have to be duly followed while processing the proposal.
- c) The proposal for re-appropriation will be put up by the Nodal Officer to the PHOD of the Plan Head coordinating department for approval in e-office file to be opened for this purpose. PHOD concerned shall forward the same to PFA for signifying Finance concurrence. In PFA's office, the file will be marked to Sr.AFA/Budget, who will verify the proposal in the Budget VPN, from where from the Sanction Memorandum is required to be generated as per Board's instructions for all re-appropriations done at Zonal Railway level.
- d) In case there is any deficiency or the proposed re-appropriation is not permitted by Budget VPN due to increase in sanction cost of the work or any other reason, the file will be returned to the Nodal Officer who has initiated the proposal. In case the proposal is found in order, the file will be sent with concurrence of PFA directly to GM for sanction of GM as per the extant procedure.
- e) After the proposal is sanctioned by GM, the file will be returned to PFA for release of Sanction Memorandum from Budget VPN. PFA's office will generate the Sanction Memorandum and attach the same to the e-office file and return it to the Nodal Officer who has initiated the proposal.
- f) In case the re-appropriation proposed is between Plan Heads or for restricted items, the proposal will be processed as per the normal practice hitherto followed.

This issues with the concurrence of PFA and approval of the General Manager.

Dy General Manager/Genl.