

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)**

No. PC-VII/2022/HRMS/15

New Delhi, dated: 28.09.2022

**Principal Chief Personnel Officer,  
All Indian Railways,  
(As per standard mailing list)**

**Sub: Implementation of Transfer Module of HRMS w.e.f. 30.09.2022**

**Ref (i): PED(HR)'s DO Letter No. PC-VII/2022/HRMS/15 dated 02.08.2022**

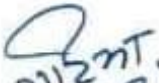
**Ref (ii): Board's Letter RBE No. 95/2022 dated 11.08.2022**

**Ref (iii): Board's letter No. PC-VII/2022/HRMS/15 dated 17.08.2022**

Vide Board's letter under Ref (i), all the Field Units were advised to complete the entry of legacy data relating to Transfer by 12.08.2022 and subsequently vide Board's Letter under Ref (ii), the Transfer Module of HRMS was operationalised w.e.f. 15.08.2022 and further guidelines regarding entry of legacy data and verification and certification of the same by the concerned Personnel officers were issued vide Board's letter under Ref (iii). Till the time such legacy data is entered and certified, processing of all the Transfer requests were put on hold.

2. In this connection, it is observed that almost 45 days have passed since the commencement of process of entering of legacy data in HRMS. However, certification regarding entry and verification of legacy data has not yet been done by most of the Units. The ensuing delay in processing the Transfer requests is resulting in distress to the end users and a large number of complaints and representations regarding non-operationalization of Transfer Module are being received in Board's office.

3. Keeping in view of the need to fully operationalize the Transfer Module, all the Units are requested to verify the entered legacy data and certify its correctness and conformity with the manual data available with the Units latest by 30<sup>th</sup> September, 2022, failing which it would be assumed that the data entered in the Transfer Module is correct and the entered data will be processed for assigning priority number.

  
28/09/2022

**(Garima Srivastava)  
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Railway Board**