

South Central Railway
Vijayawada Division

Commercial Branch
Vijayawada.
Dt.30-03-2022.

No. B/C.59/Cash Chest/21-22/Vol.VII

SMRs/SSs/CCIs/Supervisors of stations/locations concerned

Sub: Handing over of receipt portion of Bank remittance Challan with
CR Notes and other vouchers to Commercial Courier – Reg.

In view of closure of financial year 2022, it is necessary that the cash collections of stations are taken into account for the current financial year 2021-22. It may be noted that 01-04-2022, 02-04-2022 and 03-04-2022 are bank holidays. Hence, to enable clearance of DDs/BCs from 25-03-2022 to 31-03-2022 (earning dates), it is advised to remit DD/BCs to Cash Office/BZA or SC instead of local deposit accounts for the earnings pertaining from 25-03-2022 to 31-03-2022.

In view of the above, it is proposed for movement of Commercial Couriers on 01/02-04-2022 in the sections for collection of CR Notes (upto the date TR challans are received) and VR notes upto 31-03-2022 to enable to handover the same at Cash Office, BZA for movement to FA & CAO/T/O/SC. It is advised to handover the SN2 and other monthly statements for the month of March 2022 also along with these CR Notes and VR Notes.


1. At stations where SBI Cash Pickup scheme is in progress, arrange to handover CR Notes upto the dates for which TR challans acknowledgements are received at the stations.
2. At stations where SBI Cash Pickup scheme is not yet commenced, arrange to handover cash with CR Notes upto 31-03-2022.
3. Arrange to handover VR Notes with vouchers upto 31-03-2022 at all the stations, locations, goods sheds and sidings over the division.
4. Arrange to handover SN2, Monthly reports and other statements at all the stations for the month of March 2022.

The movement of Commercial Couriers will be as under:

- a) T. No. 07261 ex.GDR to BZA leaving GDR at 13.15hrs of 01-04-2022.
- b) T. No. 07264 ex.COA to BZA leaving COA at 04.10hrs of 02-04-2022.
- c) T. No.07265 ex.COA to VSKP leaving COA at 04.25hrs of 02-04-2022.
- d) T. No. 07280 NDD to AVLI leaving NDD at 08.45hrs of 01-04-2022.
- e) T. No.17282 ex.NS to GDV leaving NS at 06.05hrs of 02-04-2022.
- f) T. No.07770 ex.MTM to BZA leaving MTM at 07.05hrs of 02-04-2022.

If nominated staff fails to start by the nominated train, the same should be informed to Commercial Controller/Courier-in-charge through control phone so that Commercial Controller/Courier-in-charge will inform to the next station.

Courier Incharge: Sri A. Praveen, (9618238836)


(V. Ravi Varma)
ACM/II/BZA
for Sr. DCM/BZA.