



## SOUTH CENTRAL RAILWAY

General Manager's Office,  
Secunderabad – 500 025.

No: G. 203/Policy/Trans/Vol. V (41402)

Date: 22.06.2023.

### **All concerned**

Sub: Correction Slip No. 16: Constitution of Tender Committee and Accepting Authority for Consultancy Tenders and powers of sanction of Consultancy works.

- Ref: 1) Railway Board letter No. 2017/Trans/01/Policy dated 27-11-2017.  
2) Railway Board letter No. 2015/CE-I/CT/0/20/1 dated. 14-09-2021.  
3) Railway Board letter No. 2021/SD-II/22/07/11 dated 06.04.2022.  
4) Railway Board letter No. 2021/W.I/Genl./Gati Shakti dated 27-07-2022.  
5) Railway Board letter No. 2022/CE-I/CT/07 dated 26-12-2022.  
6) Railway Board letter No. 2022/GS/Stn. Dev-I/08/70 dated 29-12-2022.  
7) Railway Board letter No. 2022/GS/Stn. Dev.I/08/70-1 dated 31-01-2023.  
8) Railway Board letter No. 2021/W-I/Genl./Gati Shakti pt (e-3397061) dated 20.02.2023.  
9) Railway Board letter No. 2022/F(X)II/PW/1 dated 10.04.2023.

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Railway Board vide the letters under reference has issued guidelines regarding powers of sanction and constitution of tender committee and accepting authority for Consultancy Tenders.

In this connection, Correction Slip No. 16 (Corrections to Annexure 'D') for constitution of Tender Committee and Accepting Authority for Consultancy Tenders and powers of sanction of Consultancy works is enclosed herewith for information and compliance.

This issues with the concurrence of PFA and with the approval of the General Manager.

Encl: As above.

Dy General Manager/Genl.

**Correction Slip No. 16**

**Item No. 5E, Part 'A' - Works matters of Model SOP 2018:**

Sl. No.	Nature of powers	PHOD/ CHOD/HOD	DRM/ADRM/S AG	Divisional Officers, Extra Divisional Officers and Officers in HQ	Remarks
5	(E) Acceptance of Tenders: i) Open/Limited/ Special Limited	Refer to: Annexure 'A'.	Refer to: Annexure 'A'	Refer to: Annexure 'A'	1. Constitution of Tender Committee and acceptance as per Annexure –A.
	ii) Acceptance of single tender.	Refer to: Annexure 'A'.	Refer to: Annexure 'A'	Refer to: Annexure 'A'	<i>Authority:</i> Railway Board's letter No.97/CE-I/CT/32 dt.27-8-97. 1. Constitution of Tender Committee and acceptance as per Annexure –A. 2. The Tender Committee composition and the accepting authority should be at least one step higher than the members nominated in case of Open Tenders/Limited Tenders except where G.M. is the accepting authority.
	<b>iii) EPC and Other than EPC tenders for Gati Shakti works</b>	<b>Refer to: Annexure A III</b>			
	<b>iv) Composition and Acceptance of consultancy tenders (Open Tenders/ Limited Tenders/ Single Tenders):</b> <b>a. Handled by Hqrs and Divisions (other than Gati Shakti works).</b> <b>b. Limited Tenders called from approved panel of consultants for providing architectural and technical consultancy for feasibility study, master planning, urban designing, engineering and preparation of Detailed Project Report (DPR) for integrated redevelopment of Railway Station.</b> <b>c. Tenders from short list panel of consultants for station development consultancy works under Amrit Bharat Station Scheme.</b>	<b>Refer to: Correction Slip to Annexure 'D'.</b>			

**Correction Slip No. 16 (Corrections to Annexure-D)**

**Constitution of Tender Committee and Accepting Authority for Consultancy contracts**

**1) General Consultancy tenders:**

(A) For Low Cost Simple Consultancy (LCSC) Tenders:

Sl. No.	Value of the Tender	Composition of Tender Committee			Accepting Authority
		Executive Dept	Sister Dept	Accounts Dept	
a	Up to Rs. 10 Lakhs	JAG/SG	---	JAG/SG	DRM/CWM/ CHOD(SAG)/SAG
b	Above Rs. 10 and upto 20 Lakhs	SAG	---	SAG	PHOD/ CAO/C

(B) For other consultancy Tenders (Quality and Cost Based Selection: QCBS):

Sl. No.	Value of the Tender	Composition of Tender Committee			Accepting Authority
		Executive Dept	Sister Dept	Accounts Dept	
a	Up to Rs. 10 Lakhs	JAG/SG	---	JAG/SG	DRM/CWM/CHOD(SAG)/SAG
b	Above Rs. 10 and upto 20 Lakhs	SAG	---	SAG	PHOD
c	Above Rs. 10 and upto 50 Lakhs	SAG	---	SAG	CAO/C
d	Beyond limits under b & c above and upto Rs. 10 Crores	HAG	HAG*	HAG	GM

\* To be nominated by GM.

**2) For Integrated Station Re-Development and all infrastructure works:**

**A) Open Tenders:**

(i) Open Line:

Sl. No.	Value of the Tender	Composition of Tender Committee			Accepting Authority
		Executive Dept	Sister Dept	Accounts Dept	
a	Up to Rs. 2.5 Cr.	JAG/SG	JAG/SG	JAG/SG	DRM
b	Above Rs. 2.5 Cr.	SAG	SAG	SAG	PCE

(ii) Construction:

Sl. No.	Value of the Tender	Composition of Tender Committee			Accepting Authority
		Executive Dept	Sister Dept	Accounts Dept	
a	Irrespective of value of Tender	SAG	SAG	SAG	CAO/C

Contd...

**B) Limited Tenders:** from approved panel of consultants (as amended from time to time) as indicated in Railway Board's letter No. 2022/CE-I/CT/07 dated 20.02.2023:

Sl. No.	Value of the Tender	Composition of Tender Committee			Accepting Authority
		Executive Dept	Sister Dept	Accounts Dept	
a	Up to Rs. 5 Cr.	JAG/SG	JAG/SG	JAG/SG	SAG
b	Above Rs. 5Cr upto Rs. 10 Cr	SAG	SAG	SAG	HAG
c	Above Rs. 10 Cr	SAG	SAG	SAG	CAO/C*

\*For tenders handled by Construction organization.

Notes for 2: Approved lists of Consultants available on DFCCIL web site (dfccil.com/Home/Active Tender) is to be followed (i) for undertaking Consultancy Services for Detailed Project Report (DPR)/ Detailed Design Consultancy (DDC) including ROB designs and (ii) for Project Management Services (PMS) for Railway Projects.

Approved Panel of Consultants available in RLDA's website (<https://rlda.indianrailways.gov.in>) is to be followed for providing Architectural and Technical Consultancy for Feasibility Study, Master Planning, Urban Designing, Engineering and preparation of Detailed Project Report (DPR) for integrated re-development of Railway Station as follows:

- (i) Category A: for stations of category NSG 01 and 02 and Important Railway stations.
- (ii) Category B: for stations of category NSG 03 and below and excluding important Railways Stations.

**3) Gati Shakti Consultancy Tenders:** (related to PSSA/PMS/GC ):

Sl. No.	Value of the Tender	Composition of Tender Committee			Accepting Authority
		Executive Dept	Sister Dept	Accounts Dept	
a	Up to Rs. 2.5 Cr.	JAG/SG	JAG/SG	JAG/SG	DRM
b	Above Rs. 2.5 Cr.	CPM/GS*	SAG*	SAG/JAG/SG*	DRM

\* Composition of tender committee will be as per Modified Correction Slip No. 13 issued vide letter No. G.203/Policy/Trans/ Vol. V (41402) dated 29.05.2023 (Table (i) will be applicable upto Rs.50 Crs. & Table (ii) will be applicable for above Rs. 50 Crs and up to Rs. 500 Crores).

**4) For Amrit Bharat Station Scheme:** Request for proposals (RFP) received from the short listed panel of consultants will be evaluated on Least Cost System (LCS) upto Rs. 25 Lakhs by the following Consultancy Evaluation Committee.

Sl. No.	Value	Convener	Finance Member	Accepting Authority
a	Up to Rs. 25 Lakhs	CPM/GS	Sr.DFM/DFM	DRM

**Single Tender (Single Source Selection):** Constitution of Tender Committee and Accepting Authority should be at least one step (level) higher than the members nominated in case of open tender/limited tender except where GM is the accepting authority.

Authority:

1. *Railway Board letter No. 2017/Trans/01/Policy dated 27.11.2017.*
2. *Railway Board letter No. 2021/SD-II/22/07/11 dated 06.04.2022.*
3. *Railway Board letter No. 2021/W.I/Genl./Gati shakti dated 27.07.2022.*
4. *Railway Board letter NO. 2022/CE-I/CT/07 dated 26.12.2022.*
5. *Railway Board letter NO. 2022/GS/Stn. Dev-I/08/70 dated 29.12.2022.*
6. *Railway Board letter No. 2022/GS/Stn. Dev.I/08/70-1 dated 31.01.2023.*
7. *Railway Board letter No. 2022/CE-I/CT/07 dated 20.02.2023.*
8. *Railway Board letter No. 2017/CE-I/CT/9 dated 24.04.2023.*
9. *SCR Correction Slip No. 11 dated 02.03.2022.*
10. *SCR Modified Correction Slip No. 13 dated 29.05.2023.*

## Item No. 5 B (i), (ii) &amp; (iii) of Part 'A' – Works Matters of Model SOP-2018:

5	Works Contract for approved and sanctioned works-or supplies related to sanctioned works or zonal contracts	<u>PHOD/HOD</u>	<u>DRM/ADRM/ CWM(in SAG)</u>	<u>JAG</u>	Authority
	(B) Consultancy				
	<p>(i) Consultancy works for other than property development schemes from outside bodies including PPP projects.</p> <p>(ii) Consultancy works for property development schemes i.e. for commercial exploitation from outside bodies.</p> <p>GM - Full powers in consultancy contracts with concurrence of PFA.</p>	<p><u>CAO Construction</u> Full powers with concurrence of FA and CAO/C</p> <p><u>PHOD/CHOD</u> Upto Rs 20 Lakh per case with an annual ceiling of Rs 1.5 Crore with concurrence of PFA</p> <p>Powers to CAO/Con are in addition to powers delegated to General Managers</p>	<p><b><u>For Other than Gati Shakti works</u></b> <b><u>DRM</u></b> Upto Rs 10 Lakh per case with annual ceiling of Rs 1.5 Crore</p> <p>These powers will be exercised by DRMs in consultation with Associate finance. In cases where JAG/SG level officers are not available from Finance side in the Division, DFM may be nominated as Finance Member of the committee.</p> <p><b><u>For Gati Shakti Works</u></b> <b><u>DRMs-full powers with the concurrence of Associate Finance</u></b></p>	Nil	<p><u>For item 5(B) (i) &amp; (ii):</u></p> <ol style="list-style-type: none"> <li>No contracts should be awarded by the Railways for activities which can be carried out in-house.</li> <li>Details of consultancy contracts awarded by each Zonal Railway for commercial exploitation should be endorsed to all other General Managers to avoid duplication.</li> <li>For consultancy tenders in HQ, the minimum level of TC shall be of JAG/SG level. For consultancy tenders in Divisions, TC shall be of JAG/SG level and acceptance by DRM. For all single tenders for consultancy, TC shall be of SAG level.</li> <li>Minimum level of Tender acceptance shall be SAG level.</li> <li>All cases decided by the Zonal Railways should be reported to Board through the PCDOs to CRB and MF.</li> <li>The agency/consultant should be renowned/government approved and should have sufficient experience in the relevant field.</li> <li>If the consultancy contract is to be fixed only on a single tender basis, due to special circumstances, GM's personal approval would be required irrespective of the value of the contract.</li> </ol> <p><b>8. DRMs will exercise the powers of CAO/C for works of Gati Shakti unit in the Division.</b></p> <p><b>9. Refer Corrections to Annexure-D, Part 'A' of Model SOP 2018 for Tender Committee and Accepting Authority.</b></p> <p><u>Authority:</u></p> <ol style="list-style-type: none"> <li>Item No. 30(a) of GM's delegation. RB's Lr. No. F(X)II-2016/PW/3 dated 14.09.2016.</li> <li>RB's letter no. F(X)- II/2015/ PW/7 dated 12.06.2017.</li> <li>RB's Letter no. 2017/Trans/ 01/Policy dated 18.10.2017.</li> </ol>

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				<p>4. RB letter no. 2017/Trans/ 01/Policy dated 27.11.2017.</p> <p>5. RB's Letter no. 2021/F(X)/II/PW/4 dated 10.08.2021 &amp; 12.08.2021.</p> <p>6. RB's letter no. 2022/F(X)II/ PW/1 dated 10.05.2022.</p> <p><b>7. Railway Board letter No. 2021/W.I/ Genl./Gati Shakti dated 27-07-2022.</b></p>
5(B)	(iii) Consultancy services for design of bridges & structures on single tender.	<u>CAO/C</u> 4 Cr		<p>This power is to be used for design of complicated bridges and structures for which only few agencies are available, which can be engaged by resorting through a single tender.</p> <p><u>Authority:</u> Railway Board letter No. 2022/F(X)II/PW/1 dated 10.04.2023.</p>
5(B)	(iv) Consultancy Services other than design of bridges & structures on single tender.	<u>CAO/C</u> 2 Cr		<p>This power to be used in complicated designs of tunnels, protection works, hydraulic studies, slope stabilities etc for which only few agencies are available which can be engaged by resorting through single tender.</p> <p><u>Authority:</u> Railway Board letter No. 2022/F(X)II/PW/1 dated 10.04.2023.</p>
<p>Note for Item No. 5 (B) ( (iii) &amp; (iv):</p> <ol style="list-style-type: none"> <li>1. Associate Finance concurrence is necessary.</li> <li>2. Instructions contained in Railway Board's letter No. 2022/F(X)PW/1 dated 10.05.2022 are to be followed.</li> <li>3. All IITs, IIMs, IISc/Bengaluru, NITs, School of Planning and Architecture/Delhi, JJ College of Architecture/Mumbai shall be exempt from deposition of Earnest Money (EMD) and Security Deposit (SD) for award of work to them.</li> </ol>				

5(B)	<p>(v) To accord administrative approval for engaging consultants as part of the already sanctioned works for Station Development.</p> <p>GM-Rs. 10 Crore per case without annual ceiling.</p>	<p><u>AGM/CAO ( C )/ PCE</u></p> <p>Upto-Rs. 5 Crore per case with annual ceiling of Rs. 25 Cr.</p>	<p><b><u>For Other than Gati Shakti Works</u></b> Nil</p> <p><b><u>For Gati Shakti Works</u></b></p> <p><b>DRM-Upto Rs. 5 Crore per case with annual ceiling of Rs. 25 Cr.</b></p>	Nil	<p>For item 5 (B) (v)</p> <ol style="list-style-type: none"> <li>1. Finance concurrence is necessary.</li> <li>2. Terms and conditions of consultancy tenders shall be approved by SAG Officer.</li> <li>3. The powers and procedure for single source selection will continue as per R.B. Lr No. 2017/Trans/01/Policy dtd. 27-11-2017 read with Railway Board letter No. 2021/F(X)/II/PW/IV dated 10-08-2021.</li> <li>4. Instructions issued by Railway Board from time to time on consultancy contracts for station development shall be followed.</li> <li>5. <b>DRMs will exercise the powers of CAO/C for works of Gati Shakti unit in the Division.</b></li> <li>6. <b>Refer Corrections to Annexure-D, Part 'A' of Model SOP 2018 for Tender Committee and Accepting Authority.</b></li> </ol> <p><u>Authority:</u></p> <ol style="list-style-type: none"> <li>1. Railway Board letter No. 2017/Trans/01/Policy dated 27.11.2017.</li> <li>2. Railway Board letter No. 2021/SD-II/22/07/11 dated 06-04-2022.</li> <li>3. Railway Board letter No. 2021/W.I/Genl./Gati Shakti dated 27.07.22.</li> <li>4. Railway Board letter No. 2022/CE-I/CT/07 dated 26-12-2022.</li> <li>5. Railway Board letter No. 2022/GS/Stn. Dev-I/08/70 dated 29.12.2022.</li> <li>6. Railway Board letter No. 2022/GS/Stn. Dev. I/08/70 dated 31.01.23.</li> <li>7. Railway Board letter No. 2022/CE-I/CT/07 dated 20.02.2023.</li> </ol>
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This issues with the concurrence of PFA and approval of the General Manager.

Dy General Manager/Genl.