

सवारी डिब्बा कारखाना/Integral Coach Factory, चेन्नै/Chennai-600038

प्रमुकाधि का कार्यालय / Office of the PCPO

कार्मिक शाखा/ Personnel Branch

No.PB/S4A/POLICY/(IRT)/20/2022

दिनांक Date: 27/06/2023

**A.C.CIRCULAR NO.08/2023**

Sub: Comprehensive Transfer Policy-Eligibility Service Condition for Non-Gazetted Employees on INTER- RAILWAY REQUEST TRANSFER (IRRT) \*\*\*\*\*

In terms of Para (xi) of Board's letter No.E(O)III/2014/PL/05 dt.31.08.2015, in case of Non-Gazetted Railway employees, no inter-railway transfer request will be considered till completion of 5 years of joining Railway.

Railway Board vide letter No.E (NG)I-2017/TR/24 dated 10.03.2022 has decided to enhance the minimum service condition for Inter-Railway Request Transfer (IRRT) from 5 Years to 10 Years.

Accordingly, the minimum required service condition for "INTER RAILWAY REQUEST TRANSFERS ( IRRT )" is enhanced from 5-YEARS to 10-YEARS with immediate effect for all the categories of employees including Accounts department. Therefore, only those employees who have completed 10-Years service from the date of their Appointment / Absorption are eligible to apply for IRRT.

However, in terms of extant orders of Board, the following categories of transfer in the case of non-Gazetted staff will be exempted from the minimum required service condition;

- a) Transfer of TADKs (Bungalow Peons) along with the Officer to another place.
- b) Transfers sought on Mutual Exchange basis
- c) Transfers sought on Spouse Ground.
- d) Railway servants who are care-givers to disabled child
- e) Physically Handicapped Railway Servants, and
- f) Widows appointed on Compassionate Grounds.

This is applicable to all employees except the RPF staff who are governed by separate orders.

This has the approval of the General Manager.

*Handwritten signature*  
27/6/23.

वरिष्ठ कार्मिक अधिकारी/कर्म.  
Senior Personnel Officer/WS  
कृते प्रमुकाधि for PCPO / ICF