



Office of FA&CAO/Traffic
South Central Railway
Secunderabad

No.ACP/V.20

Date: 03.03.2023

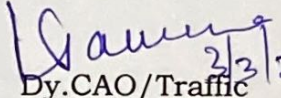
DRMs/Comml/SC, HYB, NED, GTL, BZA & GNT

Sub:- Cash-in-Transit for the year ending 31.03.2023.

With a view to bring the balances under cash-in-transit to "NIL" at the end of March, 2023 as being emphasized by the Board every year, it is necessary that the entire cash collections of the stations is shroffed and taken into account for the current financial year 2022-23. To serve the cause, the following special efforts are suggested to be taken.

1. The Commercial Inspectors of the respective sections on the divisions should keep a close watch to ensure that there is no hold up of cash at the stations.
2. Sufficient number of cash bags should be provided to the stations so that day-to-day remittance of cash collections in respect of cash remitting stations is ensured.
3. To ensure that cash collections are promptly deposited in the local banks wherever this arrangement exists and the direct remittance challans are sent to the Cash Offices under CR notes of concerned stations daily for accountal. **In case of non-availability of cash bags or cash safes, the CR notes and other cash instruments upto 31.03.2023 should be sent through a special messenger by 03.04.2023 for accountal.**
4. It may be ensured that station earnings are promptly collected by Bank's Agent and the TR Challans acknowledged by the bank are handed over to stations in time. Station staff may be advised that lapses/delay occurring in the doorstep collections may be escalated to appropriate authorities immediately.
5. Similar exercise is being done in the [previous years].

You are requested to guide the staff and officer concerned to achieve CIT as NIL.


Dy.CAO/Traffic
for FA&CAO/Traffic

C/- PFA/SC, for kind information.
C/- PCCM/SC, for kind information.

for FA&CAO/Traffic