

**SOUTH CENTRAL RAILWAY**

General Manager's Office  
Secunderabad

No. G. 157/Gen/2023

Date: 21.09.2023

**All PHoDs concerned  
DRM/HYB, DRM/BZA, DRM/GTL**

**Sub:** Assignment of responsibilities for the Hon'ble PM's Flagging-off function (through Video Conference) of Two Vande Bharat Express Trains between Kacheguda – Yesvantpur and Vijayawada – Chennai on 24<sup>th</sup> September, 2023 – reg.

The Hon'ble Prime Minister is likely to flag off two inaugural Vande Bharat Express trains through remote Video link i.e., one from Kacheguda (Kacheguda-Yesvantpur VB express) and another from Vijayawada (Vijayawada-Chennai VB express) on 24<sup>th</sup> September, 2023 between 12.30 hrs to 13.00 hrs. Local function at KCG and BZA to be carried out between 11.30 hrs to 12.30 hrs. In this regard, the assignment of responsibilities is enclosed for information and necessary action:

S.No.	Activity	KCG-YPR VB	BZA-MAS VB
	<b>Movement &amp; Security</b>		
1.	Parking plan for other VIPs (Governor, CM, Union/State Ministers, Hon'ble MPs)	PCSC DRM/HYB	PCSC DRM/BZA
2.	Looking after the VVIPs / VIPs at the Railway Station as applicable. <u>Branch Officers may be nominated to receive the Hon'ble Ministers, MPs, MLAs and other public representatives.</u>	DRM/HYB	DRM/BZA ACM/N
3.	Security of VB rake up to inaugural run day	PCSC DRM/HYB	PCSC DRM/BZA
	<b>At the Function Venues (KCG &amp; BZA)</b>		
4.	a. List of invitees as per Protocol	CPRO	CPRO
	b. Printing of Invitation cards	CPRO	CPRO
	c. Invitation / Letters to Hon'ble Governor, CM	CPRO	CPRO
	d. <u>Distribution of invitation cards</u> to Hon'ble MPs and other invitees / dignitaries	DRM/HYB	DRM/BZA ACM/N
	e. <u>Invitation to Media</u>	CPRO DRM/HYB	CPRO DRM/BZA
5.	Arrangement of <u>rose buds</u> for all dignitaries and <u>shawls</u> for VVIPs on dais	DRM/HYB	DRM/BZA DCM/2

PRO

S.No.	Activity	KCG-YPR VB	BZA-MAS VB
6.	Station Branding: Designs for Welcome Gate Arch, Box, Standees, Selfie Points, Banners, Hoardings, Podium, Placards, <u>Station Development Banners / Hoardings</u>	CPRO	CPRO
7.	Station Branding: Arrangements for placing of Welcome Gate, Box Branding, Standees, Selfie Points, Banners, Hoardings, Podium, Placards, Station Development Banners / Hoardings	DRM/IYB	DRM/BZA DC m / 2
8.	Seating arrangements on Podium, Media and Public at the Venue	DRM/HYB	DRM/BZA
9.	Lighting arrangements at the Venue & Podium	DRM/IYB	DRM/BZA
10.	Video wall and TVs for live display of Hon'ble PM message, sound systems	DRM/IYB	DRM/BZA
11.	Electrical Supply, Generator & Backup power supply	DRM/HYB	DRM/BZA
12.	Arrangement of Fans/ACs on the dais	DRM/IYB	DRM/BZA
13.	Arrangement of fire-fighting at the Venue	PCME DRM/HYB	PCME DRM/BZA
14.	Arrangement of Medical booth – Doctor along with Ambulance, First-aid kit and Para medical staff at Venue. Further, onboard drugs with paramedical staff & first-aid kit.	PCMD	PCMD
15.	<u>Drinking water and catering at Venue for dignitaries &amp; Press</u>	DRM/IYB	DRM/BZA DC m / 1
16.	Remote Video Link Arrangements and YouTube link for Live streaming of the event. Live streaming of program at all VB train stopping locations through TVs on Platforms.	PCSTE ED/RCIL/SC	PCSTE ED/RCIL/SC
17.	Coordinating with the Board for the Video Conferencing facility and Live Streaming of the Program	PCSTE ED/RCIL/SC	PCSTE ED/RCIL/SC
18.	Arrangements of Flags with Brass handle for dignitaries on Podium for flagging off trains. Staff for handing over the flags to dignitaries.	DRM/IYB	DRM/BZA
19.	Arrangements for preparation and Approval of Video films	CPRO	CPRO
20.	Photography & Videography at KCG Station <u>Photography &amp; Videography at BZA Station</u>	CPRO --	-- DRM/BZA

PRO

S.No.	Activity	KCG-YPR VB	BZA-MAS VB
21.	<u>Arrangement of Compere at Stations</u>	DRM/HYB	DRM/BZA
22.	Co-ordination with Compere and supervision of proceedings at the station	CPRO	DRM/BZA
23.	<u>Location earmarking for Press, Photography/Videography near the flagging off location</u>	DRM/HYB	DRM/BZA
24.	Arranging and Distribution of <u>Press Kits and Brochures</u> to the Media Personnel	CPRO	DRM/BZA
25.	Approval and Release of Newspaper Advertisement	CPRO	CPRO
26.	<u>Press release</u>	CPRO	CPRO DRM/BZA
27.	Information brochure regarding VB flagging off	CPRO	CPRO
28.	Telangana & Andhra Pradesh <u>projects information</u>	CAO/C DGM/G	CAO/C DGM/G
29.	<u>Public announcement and regulation of passengers</u>	PCSC PCCM	PCSC PCCM
30.	<u>Briefing of OSOP stalls owners for proper interaction with Chief Guest</u>	DRM/HYB	DRM/BZA
31.	Concerned Division shall coordinate with the dignitaries and local Press by <u>receiving</u> them at the venue, getting them seated and take care for any associated matter.	DRM/HYB	DRM/BZA
<b>For Vande Bharat (VB) train</b>			
32.	Trial run of VB train	PCME PCOM DRM/HYB	PCME PCOMDRM/B ZA
33.	VB rake spares collection and arrangements for carrying on the train with troubleshooting staff of SCR, ICF & M/s. Medha	PCME DRM/HYB	PCME DRM/BZA
34.	Regulation of the trains – one hour before the flagging of VB train at KCG/BZA Stations respectively and also further unhindered path to inaugural train upto destinations.	PCOM	PCOM
35.	No blowing of horn at the Station from one hour before the flagging off till VVIPs depart from Stations	DRM/HYB	DRM/BZA

DCM/2

DCM/2

DCM/2

PRO

PRO

DCM/2

ACM/N

ACM/N

S.No.	Activity	KCG-YPR VB	BZA-MAS VB
36.	Briefing of Railway staff who are travelling by VB train	PCPO PCOM	PCPO PCOM
37.	Identification of Crew, CLI for the VB train and briefing regarding interaction with Chief Guest	PCEE	PCEE
38.	Laying of carpet in Aisle & Doorways position for three coaches	PCME	PCME
39.	Inspection of VB train, especially toilets	PCME PCCM PCSC DRM/IYB	PCME PCCM PCSC DRM/BZA
40.	On board Security and Ticket Checking Staff for Inaugural VB train	PCSC PCCM DRM/IYB DRM/GTL	PCSC PCCM DRM/BZA DRM/GTL
41.	Nomination of Officers for footplate	DRM/IYB	DRM/BZA
42.	Train stoppages at enroute stations, as advised by Railway Board, for the inaugural train service	PCOM	PCOM
43.	<b>Identification of Travelers for the Inaugural run:</b>		
	i. Essay competition on the subject of "Atmanirbhar aur Shashakth Hotha Bharat" (आत्मनिर्भर और शशक्त होता भारत) for children (8 <sup>th</sup> /9 <sup>th</sup> /10 <sup>th</sup> /11 <sup>th</sup> /12 <sup>th</sup> classes) of Railway schools/KVs/Pvt. Schools in Hyderabad/Vijayawada respectively	PCPO	PCPO
	ii. Identifying about 50 / 60 selected children out of Essay competition and bringing them in advance on 24.09.23 along with their ID card / Aadhaar card, copy of written essay and their parents for travelling on VB train up to Mahabubnagar/Bitragunta/Dhone respectively	PCPO	PCPO
	iii. Briefing of children and their parents regarding interaction with Chief Guest	PCPO	PCPO
	iv. Identification of about 200 Railway staff for travelling by VB train and ensuring their ID Cards	PCPO PCOM	PCPO PCOM
	v. Identification of Media Personnel, children with parents and other officials/travelers who would be travelling from KCG-KRNT, KRNT-ATP/DMM, BZA-NLR, NLR-RU	CPRO DRM/IYB DRM/GTL	CPRO DRM/BZA DRM/GTL

DCM/2

ACM/N

PRO

S.No.	Activity	KCG-YPR VB	BZA-MAS VB	
44.	Catering arrangements on the Vande Bharat Train for Children, Parents/Teachers, Media, Staff	PCCM GGM/IRCTC DRM/HYB DRM/GTL	PCCM GGM/IRCTC DRM/BZA DRM/GTL	DCM/1
45.	<u>Return journey arrangement for Children, Parents/Teachers, Staff, Media from KRNT-KCG, ATP/DMM-GTL, NLR-BZA</u>	PCOM DRM/HYB DRM/GTL	PCOM DRM/BZA DRM/GTL	DCM/1
46.	<u>Catering arrangements for the Media personnel, children and staff while returning as furnished above.</u>	PCCM GGM/IRCTC DRM/HYB DRM/GTL	PCCM GGM/IRCTC DRM/BZA DRM/GTL	DCM/1
47.	<u>Finalisation and Earmarking Seating Arrangements for the first time travelers</u>	DRM/HYB	DRM/BZA	DCM/2
48.	Approval and Printing of the Souvenir ticket & Mementos to VB train travelers	CPRO	CPRO	
49.	Arranging for <u>Distribution of Souvenir ticket &amp; Mementos to VB train travelers</u>	DRM/HYB	DRM/BZA	ACM/N
50.	Inspection of route to remove stray cattle and counsel locals	PCE DRM/HYB DRM/GTL	PCE DRM/BZA DRM/GTL	
51.	Invitation cards to the public representatives of the enroute stoppage stations	CPRO	CPRO	
52.	Arranging of <u>distribution of Invitation Cards to the public representatives of the enroute stoppage stations</u>	DRM/HYB DRM/GTL	DRM/BZA DRM/GTL	ACM/N
53.	Arrangements for making <u>appropriate seating arrangements for the Guests at enroute stoppage stations</u>	DRM/HYB DRM/GTL	DRM/BZA DRM/GTL	<del>DCM/1</del>
54.	Arranging for inviting <u>local public (school children, college children, etc) at enroute stoppage stations</u>	DRM/HYB DRM/GTL	DRM/BZA DRM/GTL	
55.	<u>Inviting media- print, electronic, social media influencers for media coverage at the enroute stoppage stations</u>	DRM/HYB DRM/GTL	DRM/BZA DRM/GTL	PRO
56.	<u>At the enroute stoppage stations, arrangements to see and take visuals of the Vande Bharat Train by local high dignitaries, media, within the stoppage time allotted</u>	DRM/HYB DRM/GTL	DRM/BZA DRM/GTL	PRO
57.	<u>Arrangements for taking testimonials of the passengers on the Vande Bharat Express</u>	CPRO DRM/HYB DRM/GTL	CPRO DRM/BZA DRM/GTL	PRO

S.No.	Activity	KCG-YPR VB	BZA-MAS VB
58.	Photography & Videography and arrangements for taking testimonials of the passengers at enroute stoppage stations	DRM/IIYB DRM/GTL	DRM/BZA DRM/GTL
59.	Arrangement for taking testimonials of the Public of the enroute stoppage stations	DRM/IIYB DRM/GTL	DRM/BZA DRM/GTL
	<b>Funds proposal / sanctioning / release for the function</b>		
60.	<p>➤ Hyderabad, Vijayawada and Guntakal Division may process the necessary approvals for carrying out the functions at Kacheguda, Vijayawada and identified enroute inaugural stoppage stations, including on-board Catering expenditure and Public Relations Department expenditure</p> <p>➤ For public relations expenditure, CPRO may send the necessary proposals to Hyderabad and Vijayawada Divisions.</p>	DRM/IIYB DRM/GTL CPRO DGM/G	DRM/BZA DRM/GTL CPRO DGM/G

PRO

PRO

*Sreenivas Reddy*  
(N. Sreenivas Reddy) 21/09/23

DGM/Co-ordination & Secretary to GM

Copy to AGM – for kind information

Copy to – ED/RCIL/SC, GGM/IRCTC/SC - for information and necessary action