

(Proforma to be filled in and signed by serving Railway Employee
before three months from the date of Superannuation)

PROFORMA

SOUTH CENTRAL RAILWAY

I Son/daughter/wife of Sri
designation Station Department

Do hereby opt to join/not to join the Retired Employees Liberalized Health Scheme.

I clearly understood that the contribution to join Retired Employees Liberalised Health Scheme is equal to last months Basic Pay. This contribution may be / may not be deducted from my settlement dues.

Signature

Name

(in block letters)

Witness:

Signature

Name

(in block letters)

Designation

Office/Station

ITEMS REQUIRED TO BE SUBMITTED BY THE EMPLOYEE

RETIRING ON SUPERANNUATION

1. Opening Savings Bank Joint Account for Pension.
2. Photos of Employee & Spouse : 06 (Joint Photo)
3. Photos of Employee : 03
4. Photos of Spouse : 02
5. Photos of Dependents, if any : 02 each
6. Particulars of **Date of birth**
and **identification marks** of
the following
SPOUSE
SON
DAUGHTER
DEPENDENTS
7. Xerox Copy of AADHAAR of : 02 sets each one
Employee and Spouse (all family members)
8. Permanent Postal Address of the employee
9. Filling up the Bank Particulars i.e. IFSC Code, MICR Code
Branch Name, Full address where Pension Account of the
Employee is operated.
10. Filling up two Pension Booklets
11. Revenue stamps – 20

Received a sum of Rs _____ 'Rupees _____ only)
being the total entitled payment of Rs. _____ from the savings
fund accrued to Name _____
Design. _____ Office _____ Group A/B/C/D under
the Central Government Employees Group Insurance Scheme, 1980.

Signature (s) of
Recipients
Name

(For the use of bill preparing office)

A. Relevant Bio-Data of the Member:

1. Type of Group of the Member (i.e. Lowest Group) Viz
(D/C/B/A on initially joining the Scheme in January)

2. Year of acquiring Membership of Higher Group:

- i. "C" _____ 200
- ii. "B" _____ 200
- iii. "C" _____ 200

B. Countersigned for payment of Rs. _____
(Rupees _____ only) to claimants (S) Cross
Cheque/Demand Draft/Draft to be issued on favour of Claimant (s).

Date _____

Signature : _____

Designation:

Of Bill preparing Officer

(For the use of Accounts Office)

Passed for payment of Rs. _____ (Rupees _____ only)