

APPLICATION FOR SPECIAL CASH PACKAGE IN LIEU OF THE LTC FARE DURING THE BLOCK 2018-21.

1. Personal Details of the Employee.

1	Name	
2	Employee Number	
3	Designation	
4	Office / Shop / Pay Bill Unit	
5	Basic Pay and Pay Level in 7 th CPC Pay Matrix.	
6	Whether Spouse employed in Govt. / PSU Service	
7	Calendar year for which full sets of privilege passes surrendered (2020 or 2021)	
8	Whether of Privilege passes Surrender Certificate (PPSC) / Confirmation Note (CN) enclosed.	

2. * Family Members / Dependents in respect of whom LTC is proposed.

Total Number including self:

Sl.No	NAME	Relationship with the Employee	Age as on 12.12.2020	Monthly Income of Dependent
1				
2				
3				
4				
5				

*Governed by LTC Rules, as per RBE No. 130/2018 Dt. 10.9.2018.

Monthly income of a dependent from all sources including pension but excluding dearness allowance should not exceed Rs. 9000/-.

3. Bills for purchase of items/availing of services between 12.10.2020 and 31.3.2021 which carry GST of not less than 12% (Self attested copies of employees to be attached).

Sl. No.	Items purchased / services availed	Bill / Voucher No.	Date	Cost / Amount	GST Amount	% of GST
1						
2						
3						
4						
5						
6						

4. Option for LTC fare advance. No. (LTC fare advance not required).

If yes please write the amount of advance: Rs.

(Advance up to 50% of the deemed LTC fare to be paid to the employee opting for the scheme, as per item 4 of FAQ in OM of Ministry of Finance issued on 20.10.2020 attached to RBE No. 95/2020 dated 05.11.2020)

SELF DECLARATION

I hereby declare that my spouse is not a Govt. Employee and have not availed the LTC during the Block 2018-21.

I declare that the information furnished at item 1 & 2 are correct and I undertake to refund the entire amount reimbursed, if the information furnished is found to be incorrect on a later date.

Station :

Signature of the Employee

Date :